



CALIFORNIA CONSTRUCTION AUTHORITY

NOTICE OF REGULAR TELECONFERENCE BOARD MEETING CALIFORNIA CONSTRUCTION AUTHORITY BOARD OF DIRECTORS

September 11, 2024

Notice is hereby given that a Regular Meeting of the Board of Directors of the California Fairs Financing Authority d/b/a California Construction Authority ("CCA") will convene at **10:00 a.m. on September 18, 2024 at the Orange County Fair and Events Center, 88 Fair Drive, Costa Mesa, CA 92626** and at the following Teleconference Locations:

- California Construction Authority
1776 Tribute Road, Suite 200
Sacramento, CA 95815

California Construction Authority Mission Statement

CCA exists to facilitate in a timely manner and with cost effectiveness, construction of California fairgrounds, ensuring public health and safety and compliance with California codes.

California Construction Authority Vision Statement

In response to the ever-evolving needs on California fairgrounds, CCA will be the preeminent resource and facilitator for construction projects on California fairgrounds by delivering high standards of project management; timely and cost-effective service; superior quality control and compliance with California codes; and providing access to current, relevant information and education.

Call to Order
Roll Call & Introductions

Public Comment

AGENDA ITEMS

1. Adoption of Resolution No. 24-18 Approving Minutes of July 17, 2024, Regular Board Meeting
2. Adoption of Resolution No. 24-19 Approving An Increase to the Executive Officer's Salary
3. Staff Memo for CPSHR Salary Study guidelines
4. Tour of OC Fairground Construction Projects

INFORMATIONAL ITEMS

1. Financial Report
2. LAIF Report
3. Personnel Report
4. Construction Report
5. Six Point Contracts and Futility Authorizations
6. Executive Officer's Report
7. Director's report

Adjournment

PUBLIC COMMENT

It is the policy of the Board of Directors of the California Construction Authority (CCA) to encourage public participation in the meetings of the Board of Directors. At each meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CCA.

NOTE: The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary Assistant for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The CCA Board Secretary may be reached at 1776 Tribute Road, Suite 220, Sacramento, California 95815, or by telephone at 916-263-6101.

DISTRIBUTED PUBLIC RECORDS: Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the CCA office at 1776 Tribute Road, Suite 220, Sacramento, CA 95815 and will be made available to the public on the CCA website at <https://ccaauthority.org/>. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

AGENDA ITEM #1



RESOLUTION NO. 24-18

California Fairs Financing Authority
d/b/a
California Construction Authority
September 18, 2024

Resolution Approving Minutes of the July 17, 2024 Regular Board Meeting

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CALIFORNIA FAIRS FINANCING AUTHORITY THAT:

The Minutes of the July 17, 2024 Regular Board Meeting Minutes are hereby approved.

CHAIR

ATTEST:

SECRETARY



CALIFORNIA CONSTRUCTION AUTHORITY

BOARD OF DIRECTORS REGULAR TELECONFERENCE MEETING MINUTES July 17, 2027

ROLL CALL:

The regular teleconference meeting was called to order by Chair Moore at 9:03 a.m. on July 17, 2024, pursuant to the California Government Code Section 54950 et. seq., and Section IX of the Joint Exercise of Powers Agreement. Roll call was taken, and a quorum of the Board of Directors of California Fairs Financing Authority d/b/a California Construction Authority ("CCA") were present for all agenda items.

INTRODUCTIONS:

Board Members present via Teleconference:

Carlene Moore, Chair

San Diego County Fair, 22nd DAA

Michele Richards, Vice Chair

OC Fair & Event Center, 32nd DAA

Russ Vandenberg, Director

Southern California Fair, 46th DAA

John Vasquez, Director

Solano County

Kathy Dunkak, Director

El Dorado County Fair, EDO

CCA Staff Members present:

Randy Crabtree, Executive Officer

California Construction Authority

Josh Brones, Chief Operating Officer

California Construction Authority

Marcus Lee, Office Administrator

California Construction Authority

Susan Hargett, Executive Assistant

California Construction Authority

Kari Hammond, Accounting Consultant

California Construction Authority

Myriam Mascorro, Office Assistant

California Construction Authority

Others present via Teleconference:

Osman Mufti, Legal Counsel for CCA

Sloan Sakai Yeung & Wong LLP

AGENDA ITEMS

1. Adoption of Resolution No. 24-13 Approving Minutes of May 30, 2024, Regular Board Meeting and Minutes of June 19, 2024, Special Board Meeting.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 24-13. Director Vandenberg seconded the motion.

VOTE: Roll Called by Board Secretary Susan Hargett:

Director Moore	Yes
Director Richards	Yes
Director Dunkak	Not present
Director Vandenberg	Yes
Director Vasquez	Not present

Motion Carried

Resolution No. 24-13 Approving the Minutes of May 30, 2024, Regular Board Meeting and Minutes of June 19, 2024, Special Board Meeting.

2. Adoption of Resolution No. 24-14 Authorizing Executive Officer to execute Construction Contract.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 24-14. Director Vandenberg seconded the motion.

VOTE: Roll Called by Board Secretary Susan Hargett:

Director Moore	Yes
Director Richards	Yes
Director Dunkak	Not present
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 24-14 Authorizing Executive Officer to execute Construction Contract is approved.

3. Annual Review of CCA Personnel and Administrative Policies: Sections 800-900.

DISCUSSION: There was no public comment on this item.

No changes are needed to the current policies.

4. Adoption of Resolution No. 24-15 Establishing CCA Personnel and Administrative Policy 720: Workplace Violence Prevention.

DISCUSSION: There was no public comment on this item.

MOTION: Director Vandenberg moved to approve Resolution 24-15. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Susan Hargett:

Director Moore	Yes
Director Richards	Yes
Director Dunkak	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 24-15 Approved Establishing CCA Personnel and Administrative Policy 720: Workplace Violence Prevention is approved.

5. Adoption of Resolution No. 24-16 Establishing CCA Personnel and Administrative Policy 710: Internal Accident and Injuries Reporting.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 24-16. Director Vandenberg seconded the motion.

VOTE: Roll Called by Board Secretary Susan Hargett:

Director Moore	Yes
Director Richards	Yes
Director Dunkak	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 24-16 Approved Establishing CCA Personnel and Administrative Policy 710: Internal Accident and Injuries Reporting.

6. Adoption of Resolution No. 24-17 Approving Revised CCA Pay Scales.

DISCUSSION: There was no public comment on this item.

MOTION: Director Vandenberg moved to approve Resolution 24-16. Director Vasquez seconded the motion.

VOTE: Roll Called by Board Secretary Susan Hargett:

Director Moore	Yes
Director Richards	Yes
Director Dunkak	Abstain
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 24-17 Approving Revised CCA Pay Scales.

7. Discussion regarding Primary and Alternate CCA Board Members.

DISCUSSION: There was no public comment on this item.

Susan Hargett is sending Primary and Alternate CCA Board Members document to all Board Members to update.

8. Discussion on Remaining Board Meeting Dates and Locations

DISCUSSION: What dates can all Board Members attend Board Meetings? Director Vasquez stated the 3rd Wednesdays are the only day that will work for his schedule. All Board Members agreed to the below meeting schedule:

September 18, 2024, at 10:00 a.m. either virtually or on site at OC Fairgrounds.

November 7, 2024, at 3:00 p.m. in person at CCA office.

INFORMATIONAL ITEMS

1. Financial Report

Executive Officer Randy Crabtree Jr. presented an update regarding the financial position of CCA.

2. LAIF Report

Executive Officer Randy Crabtree Jr. presented the LAIF Report.

3. Construction Report

Chief Operations Officer Josh Brones presented the Construction Report.

4. Six Point Contracts and Futility Authorizations

Chief Operations Officer Josh Brones presented the Six Point Contract and Futility Authorization Report.

5. Executive Officers' Report

Executive Officer Randy Crabtree Jr. presented the Executive Officer's report.

- a. Compliance Guideline Memo
- b. Office Renovation
- c. New Banking Relationship

- d. Pay Scale Study
- e. OSFM memo
- f. Remaining Board Meeting Dates

6. Directors Report

Directors made comments.

CLOSED SESSION:

The Board adjourned from regular session and went into closed session at 10:55 a.m. pursuant to Government Code Section 54957 (b)(1) regarding the public employee Performance evaluation: Executive Officer and pursuant to Government Code 54957.6 (2) Conference with Labor Negotiators.

REGULAR SESSION

The Board adjourned from closed session at 11:51 a.m. and regular session was concluded at 11:52 p.m.

- A. No reportable action was taken.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: Meeting was adjourned by Chair Moore at 11.52 p.m.



AGENDA ITEM #2



RESOLUTION NO. 24-19

California Fairs Financing Authority
d/b/a
California Construction Authority

Resolution Approving Increase to Executive Officer's Salary

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CALIFORNIA FAIRS FINANCING AUTHORITY THAT:

The Executive Officer's salary is hereby increased by _____ % which increase shall be effective as of January 3, 2024.

CHAIR

ATTEST:

SECRETARY



AGENDA ITEM #3



MEMORANDUM

DATE: September 18, 2024
TO: CCA FINANCE COMMITTEE
FROM: Randy Crabtree Jr.
SUBJECT: **Salary Study Overview**

BACKGROUND

The California Construction Authority retained CPS HR Consulting to review its internal salary structure. This update involved an FLSA analysis for several positions, a standardization of the bandwidths within pay grades, and a standardization of the separation between pay grades. CPS HR recommended this initial step to be compliant with the California FLSA. In addition, CPSHR made the following recommendations to standardized bandwidth within pay grades and the separation between pay grades.

On the Non-Exempt scale, a new grade was established (T) for Interns and Trainees which starts at \$20. This grade has a very narrow bandwidth as these are typically non-permanent positions and most incumbents do not stay for a significant length of time in these positions. The Office Assistant job family were all moved up one pay grade because of the (T) pay grade. Pay Grade 1 now starts at \$21/hour or \$43,600/annually. The Non-Exempt scale has a 7-9% separation between the pay grades and a 33-38% bandwidth within the pay grades. At the lower end of the scale, the maximum salaries increase due to the increase in the minimum salaries and the need for standardized bandwidth. At the higher end of the Non-Exempt scale, there is a 0-3.33% increase in the max while keeping the other parameters in mind. The new Non-Exempt scale has two unutilized pay grades. These pay grades should be retained on the structure to allow consistency in the separation between pay grades. The pay grades may be used as the department's organizational needs evolve over time.

On the exempt scale, there is now a 51-55% bandwidth, a 10-11% separation between pay grades, and less than 1.5% change in max.

On the management scale, there is now a 60% bandwidth, a 10-11% separation between pay grades, and 0-2.5% change in mac. The management scale previously had very inconsistent bandwidth ranging from 56% to 100% and inconsistent separation between grades ranging from 4% to 16%. In standardizing these bandwidths and separations, there is a significant



change (up to 28% in some of the salary grade minimums).

The next step involves CPSHR conducting a base salary study of CCA's current salary schedule. The scope of work includes the following:

1. Base salary collection, analysis, and comparison
2. Up to twenty-one benchmark classifications
3. Assessment of the Labor market pool of up to three, industry peers plus the use of aggregated salary data from Economic Research Institute
4. Delivery of data sheets showing market results and job matches
5. Updated salary recommendations within the current compensation structure
6. Provision of project report.

A representative from CPSHR will be attending the meeting to give an overview of the study and answer any questions you may have.



California Construction Authority Salary Range Recommendations & Market Study Kickoff



September 2024

Agenda

- About CPS HR Consulting
- Project Team
- Pay Scale Updates
- Market Study Process

About CPS HR Consulting

Our History & Public Sector Service



Established as a Joint Powers Authority in 1985

Providing a full range of integrated HR Consulting services and solutions to only Public Sector and Non-Profit Agencies

Our client list includes 1,200+ federal, state, county and city governments, educational, tribal, special districts and non-profit organizations

CPS HR services include: Classification, Compensation, Training, Testing Recruitment, Selection, Organizational Strategy, Licensing & Certification and other General HR services



CPS HR Consulting

Core Services and Markets

Federal | State | Local | Special Districts | Education | Non-Profit Organizations



ORGANIZATIONAL STRATEGY

+ Workforce Planning

+ Succession Planning

+ Performance Management

+ Employee Engagement

+ Change Management

+ Organizational Assessment, Redesign & Re-engineering



TESTING, RECRUITMENT & SELECTION

+ Job Analysis

+ Recruitment Solutions

+ Assessment Center Services

+ Executive Search

+ Selection Tools Development

+ Test Administration

+ Test Rental



CLASSIFICATION & COMPENSATION

+ Classification

+ Compensation



TRAINING & DEVELOPMENT

+ Training Courses

+ Training Programs

+ Supervisory Skills

+ Leadership Development

+ Executive Coaching

+ Accelerated Leader 360° Assessment™



GENERAL HR SERVICES

+ HR On-Demand

+ Complaint Investigations



LICENSING & CERTIFICATION

+ Testing Services

+ Applicant / Candidate Management

+ Credential Program Management

+ Accreditation

Classification and Compensation Division

Staff List

Manager & Technical Leads:

Ellen Fishel
Manager
Located in Ohio

Igor Shegolev
Technical Specialist
Located in Arizona

Michelle Garbato
Principal Consultant
Located in California

Consulting Team:

Suzanne Ansari
Senior Consultant
Located in California

Nicole Goes
Senior Consultant
Located in Idaho

Operations Team:

Sheila McAuliff
Principal Prog. Coord.
Located in California

Denise Moran
Program Coordinator
Located in S. Carolina

Chase Sivret
Assoc. HR Consultant
Located in California

Manpreet Kaur
Admin. Technician
Located in California

Client Stakeholders/Project Team

- Randy Crabtree Jr., Chief Executive Officer
- Josh Brones, Chief Operating Officer
- Marcus Lee, Construction Administrator



Scope of Work

Update of the compensation structure

- Assess the compensation structure currently in use by the Authority
- Conduct internal equity leveling, perform bandwidth analysis and review separation between pay grades
- Provide the Authority an updated salary range structure in MS Excel (a formal presentation or report is not part of the scope of the study)
- Discussion of implementation considerations (exact cost to be determined by the Authority)

Non-Exempt Pay Scale

New grade (T) established for Interns and Trainees

- Starts at \$20/hour
- Narrow bandwidth due to non-permanent positions

Office Assistant job family moved up one pay grade

- Pay Grade 1 now starts at \$21/hour or \$43,600/annually

Non-exempt scale has 7-9% separation between pay grades

- 33-38% bandwidth within pay grades

Lower end of scale has increase in maximum salaries

- Higher end has 0-3.33% increase in maximum

Two unutilized pay grades retained for future needs

Non-Exempt Pay Scale

New Grade	Classification	New Min	New MP	New Max	New BW	New Separation	% Change in Min	% Change in MP	% Change in Max
T	<i>Account Clerk Trainee, Intern</i>	\$ 41,600.00	\$ 43,680.00	\$ 45,760.00	10%		26.68%	15.01%	6.13%
1	Office Assistant I Account Clerk I	\$ 43,680.00	\$ 51,324.00	\$ 58,968.00	35%	17.50%	10.70%	21.57%	31.10%
2	Account Clerk II, Accounting Technician I	\$ 47,554.25	\$ 55,814.85	\$ 64,075.45	35%	8.75%	7.55%	19.14%	29.50%
	Office Assistant II, Administrative Technician								
3	Senior Account Clerk, Office Assistant III, Accounting Technician II	\$ 51,715.25	\$ 60,698.65	\$ 69,682.05	35%	8.75%	11.30%	16.89%	21.42%
4	Office Assistant IV	\$ 56,111.05	\$ 65,858.03	\$ 75,605.02	35%	8.50%			
5		\$ 61,161.04	\$ 71,785.26	\$ 82,409.48	35%	9.00%			
6		\$ 66,665.53	\$ 78,245.93	\$ 89,826.33	35%	9.00%			
7	Construction Inspector I	\$ 71,556.69	\$ 85,288.06	\$ 99,019.44	38%	9.00%	18.24%	6.97%	0.08%
8	Construction Inspector II	\$ 78,482.08	\$ 91,258.23	\$ 104,034.38	33%	7.00%	7.72%	5.17%	3.33%
9	Construction Inspector III	\$ 83,975.82	\$ 97,646.31	\$ 111,316.79	33%	7.00%	7.08%	4.29%	2.28%

Exempt Pay Scale

Exempt Scale

- Bandwidth: 51-55%
- Separation between pay grades: 10-11%
- Change in max: <1.5%

Minimum of exempt pay scale

- \$66,560 (California exempt salary threshold)
- Must be updated in accordance with California FLSA salary threshold

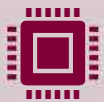
Movement in Accountant series

- To avoid compression issues

Exempt Pay Scale

New Grade	Classification	New Min	New MP	New Max	New BW	New Separation	% Change in Min	% Change in MP	% Change in Max
1	Construction Office Administrator I, Accountant I Construction Project Coordinator I	\$ 66,560.00	\$ 84,531.20	\$ 102,502.40	54%		33.89%	11.33%	0.35%
2	Construction Officer Administrator II Accountant II, Construction Project Coordinator II	\$ 74,547.20	\$ 93,929.47	\$ 113,311.74	52%	10.01%	3.90%	0.58%	0.85%
3	Accounting Department Supervisor, Construction Project Manager I, Program Manager I	\$ 83,492.86	\$ 106,453.40	\$ 129,413.94	55%	11.76%	27.61%	9.38%	0.15%
4	Construction Project Manager II, Construction Superintendent, Program Manager II	\$ 93,512.01	\$ 118,292.69	\$ 143,073.37	53%	10.01%	28.34%	10.57%	1.40%
5	Construction Project Manager III, Construction Project Architect I, Construction Project Engineer I	\$ 104,733.45	\$ 131,440.48	\$ 158,147.51	51%	11.11%	21.41%	8.35%	1.15%

Management Exempt Pay Scale



Current Management Scale

60% bandwidth
10-11% separation between pay grades
0-2.5% change in mac



Previous Management Scale

Inconsistent bandwidth ranging from 56% to 100%
Inconsistent separation between grades ranging from 4% to 16%



Standardizing Bandwidths and Separations

Significant change in salary grade minimums (up to 28%)

Management Exempt Pay Scale

New Grade	Title	New Min	New MP	New Max	New BW	New Separation	% Change in Min	% Change in MP	% Change in Max
M1	Chief Financial Officer, Deputy Executive Officer	\$ 107,789.81	\$ 139,986.77	\$ 172,183.72	60%		-1.26%	0.00%	0.81%
M2	Construction Manager, Chief Operations Manager	\$ 119,268.53	\$ 154,894.20	\$ 190,519.86	60%	10.65%	16.90%	6.00%	0.15%
M3	Manager Project Architect, Managing Project Engineer	\$ 131,224.41	\$ 170,421.31	\$ 209,618.21	60%	10.02%	28.62%	11.00%	2.23%
M4	Executive Director	\$ 145,334.82	\$ 188,746.52	\$ 232,158.21	60%	10.75%	12.24%	6.00%	2.43%

Implementation

Adjustments to be made for those individuals below the minimum of the new scales.

Further adjustments can be discussed after market study

Scope of Work

Compensation Study

- Up to 21 benchmark classifications
- Up to 3 labor market agencies (list provided by the Authority plus the use of aggregated salary data from Economic Research Institute*).
- Delivery of data sheets showing market results and job matches
- Updated salary recommendations within the current compensation structure.

*Recommend substituting ERI for the PAS National Construction Salary Survey specific to industry is recommended for aggregated salary data

Study Goals & Objectives

Research pay for specific jobs in the relevant labor market

Recommend a sound compensation structure that is competitive externally and equitable internally

Ensure classifications are appropriately compensated

Maximize the recruitment and retention efforts

Compensation Study Process

Initiation

- Discuss study parameters
- Discuss pay philosophy
- Expectations & timeline
- Review client documents
- Kick-off meeting(s)

Identify/Confirm Study Parameters

- Labor market agencies
- Benchmark classifications

Data Collection

- Conduct matching with labor market agencies
- Collect class specifications, salary data, and other relevant information

Data Analysis

- Analyze all data collected
- Provide benchmark matches for confirmation
- Develop datasheets
- Develop salary recommendations

Client Discussions/Data Finalization

- Meet to discuss data and recommendations
- Receive client feedback
- Make adjustments based on client feedback, as needed

Deliverables

- Provide data sheets
- Provide report

Labor Market Agencies

CA Construction Authority has an established labor market agency list, including:

1. State of California Department of General Services
2. Sacramento County Public Works Department
3. California Professional Management (CPM)

Covered Benchmarks

1. Account Clerk II
2. Accountant II
3. Accounting Department Supervisor
4. Accounting Technician II
5. Chief Financial Officer
6. Chief Operations Officer
7. Construction Inspector II
8. Construction Inspector III
9. Construction Manager
10. Construction Office Administrator I
11. Construction Program Manager I
12. Construction Project Coordinator I
13. Construction Project Coordinator II
14. Construction Project Manager I
15. Construction Project Manager II
16. Construction Superintendent
17. Deputy Executive Director
18. Executive Director
19. Managing Architect
20. Managing Engineer
21. Office Assistant II

Whole Job Analysis

- Involves analysis of the skills required, decision-making authority, scope, magnitude of work, etc. and compares jobs with one another
- CPS HR references class specifications, organizational charts, position control documents, etc.
- Matches slightly higher and lower responsibilities, comparable overall scope

Sample Salary Survey Datasheet

Client Benchmark: Director of Finance and Administration

Data represented as Monthly values

Labor Market Agency	Comparable Classification Title	Base Salary Minimum	Base Salary Midpoint	Base Salary Maximum	Bandwidth
Client	Director of Finance and Administration	\$13,913.00	\$15,432.50	\$16,952.00	21.84%
Agency 1	Financial Accounting Manager/BWP	\$10,219.91	\$11,829.54	\$13,439.16	31.50%
Agency 2	Finance and Human Resources Manager	\$11,518.51	\$13,438.26	\$15,358.01	33.33%
Agency 3	Director of Finance and Technology Services	\$12,378.00	\$14,234.50	\$16,091.00	30.00%
Agency 4	Chief Financial Officer	\$14,570.40	\$16,355.74	\$18,141.07	24.51%
Agency 5	Director of Finance	\$12,732.25	\$15,349.55	\$17,966.85	41.11%
Agency 6	Treasurer	\$11,315.00	\$14,087.00	\$16,859.00	49.00%
Agency 7	Director of Finance and Administration	\$13,847.60	\$17,488.47	\$21,129.33	52.58%
Agency 8	Principal Utility Accountant III (Position A)	\$18,304.80	\$20,523.30	\$22,741.80	24.24%
Agency 9	Manager of Financial Services	\$14,307.00	\$16,523.00	\$18,739.00	30.98%
Agency 10	No Comparable Class				

Total Matches		9		
Base Salary Medians (Min, Mid, Max)	\$12,732.25	\$15,349.55	\$17,966.85	31.50%
Base Salary Means (Min, Mid, Max)	\$13,243.72	\$15,536.59	\$17,829.47	35.25%
Percentage Needed to Reach LM Median*	-8.49%	-0.54%	5.99%	
Percentage Needed to Reach LM Mean* At Market		0.67%	5.18%	
Additional Percentile (or Control Point)				

*A positive number represents client salaries are below the Labor Market and need the indicated percentage to reach the Labor Market, a negative number means client is above the Labor Market

Salary Survey Summary

Classification Title	# of matches	Base Salary Minimum	Base Salary Midpoint	Base Salary Maximum	Labor Market Base Salary Minimum	Labor Market Base Salary Midpoint	Labor Market Base Salary Maximum	Market Variance from Min	Market Variance from Mid	Market Variance from Max
Director of Finance and Administration	9	\$13,913.00	\$15,432.50	\$16,952.00	\$12,732.25	\$15,349.55	\$17,966.85	-8.49%	-0.54%	5.99%
Director of Operations and Maintenance	4	\$13,913.00	\$15,432.50	\$16,952.00	\$15,041.87	\$17,419.45	\$20,391.00	8.11%	12.88%	20.29%
Median								-0.19%	6.17%	13.14%

** A positive number represents salaries are below the Labor Market and need the indicated percentage to reach the Labor Market, a negative number means client is above the Labor Market.*

All data is represented in monthly figures

Total Compensation Study Components *Deliverables*

Draft Products

- Draft base compensation report
- Salary recommendations
- CPS HR Project Manager will meet with key stakeholders to discuss report and finalize recommendations

Final Products & Services

- Final base compensation report

Questions?

Ellen Fishel & Nicole Goes
efishel@cpsshr.us ngoes@cpsshr.us



AGENDA ITEM #4

Tour of OC Fairgrounds



INFORMATIONAL ITEMS



INFORMATIONAL ITEM #1

California Fairs Financing Authority
Statement of Operations (YTD)
July 31, 2024

Revenues:	Actual
Operating Revenue	
CDFFA Grant Project Planning Fees	2,860,296
Project Fees	994,610
Inspection Fees	0
Interest Revenue	0
Prior Years Recovery (Loss)	0
Total Revenue:	\$ 3,854,906
Other Sources:	
OPEB-CERBT Reimbursement	0
Total Revenues and Other Sources:	\$ 3,854,906
 Expenses:	
Operating Expenses	
Salaries & Wages	1,152,584
Taxes & Benefits	213,470
General Expense	2,027,893
Pension Expense, Accrued Liability	288,572
OPEB Expense, Accrued Liability	0
Total Expenses:	\$ 3,682,519
Other Uses:	
OPEB Premiums	83,739
Total Expenses and Other Uses:	\$3,766,258
 Net Income	 \$ 88,648

California Fairs Financing Authority
Statement of Operations
For the Month Ending
July 31, 2024

Revenues:	Actual
Operating Revenue	
CDFFA Grant Project Planning Fees	480,901
Project Fees	137,069
Inspection Fees	0
Interest Revenue	0
Prior Years Recovery (Loss)	0
Total Revenue:	\$ 617,970
Other Sources:	
OPEB-CERBT Reimbursement	0
Total Revenues and Other Sources:	\$ 617,970
Expenses:	
Operating Expenses	
Salaries & Wages	167,922
Taxes & Benefits	31,526
General Expense	298,144
Pension Expense, Accrued Liability	42,071
OPEB Expense, Accrued Liability	0
Total Expenses:	\$ 539,663
Other Uses:	
OPEB Premiums	11,889
Total Expenses and Other Uses:	\$551,552
Net Income	\$ 66,418

CALIFORNIA FAIRS FINANCING AUTHORITY
STATEMENT OF NET POSITION
July 31, 2024

	2024	2023
Assets		
Cash Operating	\$ 123,856	\$ 854,732
Restricted Cash - Projects	23,602,830	12,303,842
Cash LAIF Local Agency Investment Fund	22,018,366	0
Restricted Cash Grants	1,794,733	2,565,712
Restricted Cash PV1	1,050,566	740,994
Restricted Cash PV2	6,000	6,000
Accounts Receivable Operating	1,699,320	0
Accounts Receivable Projects	0	0
Accounts Receivable Grants	0	0
Accounts Receivable PV1	0	0
Prepaid Expenses	11,729	16,023
Fixed Assets-Net	50,489	14,171
Pension Contribution F&E	0	309,572
OPEB/CERBT Account at PERS	767,237	767,237
Total Assets	\$ 51,125,125	\$ 17,578,283
Deferred outflows of resources Pensions	1,406,580	1,406,580
Deferred outflows of resources OPEB	301,971	204,957
Total Assets & pension deferrals	52,833,676	19,189,820
Liabilities		
Accounts Payable Operating	\$ 607,168	55,678
Accounts Payable Projects	1,963,755	1,957,345
Accounts Payable Grants	89,301	2,186,191
Project Funds Held	41,180,547	9,712,476
Grant Funds Held Deferred Maintenance	1,415,356	147,806
Due to F&E PV1	1,050,566	1,050,566
Line of Credit - Other Note	0	0
Other Liability PV2	0	0
Other Liability PNC PV2	6,000	6,000
Unearned Revenue	2,704,628	828,032
OPEB/CERBT Liability	1,965,684	2,016,343
Pension Liability Accrued Expense	0	0
Pension Liability Net projection	3,731,213	3,726,962
Pension Liability F&E Contribution	0	309,572
Total Liabilities	\$ 54,714,218	\$ 21,996,970
Deferred inflows of resources Pensions	893,218	893,218
Deferred inflows of resources OPEB	453,222	463,393
Total Liabilities & pension deferrals	56,060,658	23,353,581
Net Position		
Net Position, beginning of year	\$ (4,798,168)	\$ (6,164,143)
Increase (Decrease) in Net Position	1,604,717	2,033,913
Net Position, end of year	\$ (3,193,451)	\$ (4,130,230)
Total Liabilities and Retained Earnings	\$ 52,867,208	-33,531 \$ 19,223,351

CFFA Operating Fund Summary
July 31, 2024

CFFA Operating Fund Summary
July 31, 2023

Revenues:	Budget	Actual	Variance	Budget	Actual	Variance	Difference
Project Admin Fees	277,667	137,069	(140,597)	118,833	436,426	317,592	(299,356)
Project Inspection Fees	0	0	0	0	0	0	0
CDFA Grant Project Planning Fees	161,667	480,901	319,234	154,167	65,434	(88,733)	415,467
Prior Years Recovery (Loss)	0	0	0	0	0	0	0
Miscellaneous Revenue	0	0	0	20,833	0	(20,833)	0
Total Revenue:	439,333	617,970	178,637	293,833	501,860	208,026	116,111
Other Sources:							
OPEB-CERBT Reimbursement	0	0	0	0	0		
Total Revenues and Other Sources:	439,333	617,970	178,637	293,833	501,860	208,026	116,111
Expenses:							
CFFA Salaries, Taxes and Benefits	225,000	199,448	(25,552)	177,083	174,931	(2,152)	24,517
CFSA Agreement Services	1,125	1,185	60	1,292	1,077	(215)	108
IT Services	7,667	7,367	(299)	5,667	1,770	(3,896)	5,597
Consulting/Professional Services	41,803	245,873	204,070	14,500	8,797	(5,703)	237,076
Legal Services	4,333	5,147	814	4,250	1,474	(2,776)	3,673
Education & Seminars	833	0	(833)	833	0	(833)	0
Professional Dues & Licensing	250	0	(250)	250	0	(250)	0
Board Expense	833	0	(833)	833	0	(833)	0
Rental & Storage	4,167	3,754	(412)	4,667	3,754	(912)	0
Supplies	1,250	1,042	(208)	833	1,082	249	(40)
Telephone	1,100	304	(796)	350	299	(51)	4
Postage/Delivery	83	10	(74)	83	39	(44)	(29)
Equipment Rental/Maintenance	1,250	555	(695)	292	245	(47)	310
Depreciation	2,583	6,468	3,884	2,083	0	(2,083)	6,468
Advertising	0	0	0	0	18	18	(18)
Marketing	2,167	53	(2,113)	1,333	0	(1,333)	53
Printing	833	1,187	354	833	0	(833)	1,187
Audit/Actuary	2,500	0	(2,500)	2,500	0	(2,500)	0
Insurance	6,000	7,697	1,697	4,583	5,066	483	2,631
Inspection Services	0	0	0	0	0	0	0
Travel	1,667	17,501	15,835	833	1,905	1,072	15,596
Total Expenses:	305,445	497,592	192,147	223,100	200,458	(22,642)	297,134
Other Uses:							
OPEB Premiums	13,333	11,889	(1,444)	12,500	11,710	(790)	180
Total Expenses and Other Uses:	318,778	509,482	190,703	235,600	212,168	(23,432)	297,314
Net Income from Operations	120,555	108,489	(12,066)	58,233	289,692	231,459	(181,203)
Other Items of Revenue & Expense							
Retiree Pension Expense	45,278	42,071	(3,207)	29,936	38,271	8,335	3,800
Retiree OPEB expense	0	0	0	0	0	0	0
Net Income per Income Statement	75,277	66,418	(8,859)	28,297	251,421	223,124	(185,003)



INFORMATIONAL ITEM #2

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA [94209-0001](#)
[\(916\) 653-3001](#)

September 10, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CALIFORNIA FAIRS FINANCING AUTHORITY

CONTROLLER
1776 TRIBUTE ROAD, SUITE 220
SACRAMENTO, CA 95815-4410

[Tran Type Definitions](#)

August 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	22,018,366.18
Total Withdrawal:	0.00	Ending Balance:	22,018,366.18



INFORMATIONAL ITEM #3

The Personnel Report will be provided at the meeting



INFORMATIONAL ITEM #4



CA Construction Authority - Construction Report

This report supports our bi-monthly board meetings

Portfolio

Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
Program: 01A - Cow Palace						
	Cow Palace - North Hall Generators	CCA will provide project management, code compliance plan review, and inspection services for 1 permanent generator and 1 temporary generator.	5 - Execution	\$232,708.59	06/13/2023	09/27/2024
	Cow Palace AT&T Cellular Modification	CCA will perform plan review and inspection for upgrades to an existing cellular facility.	3 - Planning	\$14,000.00	10/23/2023	08/02/2024
	Cow Palace - Main Arena Hall Sides/Rib Cage Roof Coating	CCA will provide project management, code compliance plan review, and inspection services for the roof coating over the rib cage.	5 - Execution	\$1,800,000.00	09/25/2023	12/31/2025
	Cow Palace - Trash Compactor	Installation of electrical systems for a Trash Compactor.	2 - Initiation	\$158,900.00	07/01/2024	04/30/2025
Program: 002 - San Joaquin County						
	San Joaquin Water Well Replacement	The Fair's current well is failing and needs to be replaced. Project will be divided into two parts: Drilling a new well, along with decommissioning the old tank, and building the new well infrastructure, along with installing the new tank. Each part will be bid separately.	5 - Execution	\$842,668.00	10/14/2021	07/31/2024
	San Joaquin Dish Cell Co-Location	CCA will provide code compliance plan review and inspection for the co-location of Dish cellular equipment onto an existing cellular platform.	3 - Planning	\$4,750.00	09/22/2023	07/26/2024
	San Joaquin - Bingo Hall HVAC	HVAC Replacement	3 - Planning	\$176,251.86	05/22/2024	05/21/2025
	San Joaquin EcoGreen	VFD/VSD installation: If the project includes a VFD/VSD, standard installation costs include - VFD, startup, card, programming, installation of any conduit, running power, concrete footing (if needed), VFD mounting and interconnect to SCADA panel. Installation costs that are not included and would be an additional cost - wiring diagrams, fencing, gates, enclosures, relay box, controls.	2 - Initiation	\$20,000.00	07/29/2024	08/30/2024
Program: 003 - Silver Dollar Fair						
	Silver Dollar Resilience Upgrade	CCA will retain a qualified architect for the preparation of plans for the upgrade of the Fair's resiliency, prepare and coordinate the bid documents, manage the bid solicitation, RFC process, job walk, and bid openings, and provide project management and administration services associated with the project design and bidding process.	3 - Planning	\$30,000,000.00	01/11/2024	03/27/2026
Program: 007 - Monterey County						



Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Monterey County Verizon Telecom Facility	CCA will perform plan review and inspection for a new Verizon telecommunication facility on the Grandstands.	3 - Planning	\$24,600.00	03/24/2023	01/03/2025
	Monterey County Heritage Foundation Barn	CCA will perform construction management and code compliance plan review and inspections for the installation of a new barn.	3 - Planning	\$4,750.00	08/08/2023	12/27/2024
Program: 009 - Redwood Acres						
	Redwood Acres Hambro Recycling Kiosk	From Randy Scott (randy.scott@ihfpcorp.com): We are looking at opening a CA CRV Buyback Center at Redwood Acres, at the location of the previous center a few years back. I have attached a rough drawing of what we would like to have, a stick built shed for our cash kiosk and a couple of stand-alone carports/awnings for equipment and recyclers weather protection. I would like to utilize the concrete slab that is there and would want to build around it. We would like to use a portable toilet for our employees only.	1 - Pre-Initiation	\$4,750.00	01/02/2024	11/01/2024
Program: 10A - Tulelake Butte Valley						
	Tulelake Electrical Switches	Install electrical switches in Home Economics, Main Exhibit, and Commercial buildings	5 - Execution	\$16,896.00	02/19/2024	05/31/2024
	Tulelake Flooring	Finish concrete and refinish hardwoods in Home Economics,	1 - Pre-Initiation	\$100,000.00	03/18/2024	08/30/2024
	Tulelake Commercial and Main Exhibit Roofs	Install new metal roofing and insulation on Commercial and Main Exhibit Building roofs	1 - Pre-Initiation	\$350,000.00	03/18/2024	11/29/2024
	Tulelake Electrical Wire Replacement	Remove and replace electrical wire in existing conduit.	2 - Initiation	\$16,032.50	07/18/2024	10/12/2024
Program: 012 - Redwood Empire						
	Redwood Empire Fire Watch Tower Concrete Path Replacement	CCA will engage design and facilitate bidding for the main fairground concrete path replacement.	6 - Close-Out	\$29,514.92	03/15/2023	06/02/2023
	Redwood Empire Fair TOLCS Shelter	CCA will provide project management, code compliance plan review, and inspection services for the installation of a mobile classroom for the Tree of Life Charter School (TOLCS).	3 - Planning	\$128,650.00	05/05/2023	08/02/2024
	Redwood Empire Emergency	CCA will provide code compliance plan review and inspection for the repair of a stormwater runoff issue.	2 - Initiation	\$3,000.00	10/15/2023	08/30/2024



Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Stormwater Repair (ON HOLD)					
	Redwood Empire Fine Arts Building Reroof	Tear off existing metal roof on the Fine Arts Building and install new metal roof and insulation	5 - Execution	\$210,000.00	10/23/2023	01/10/2025
	Redwood Empire Roadside Digital Marquee	Install new digital marquee along road to replace existing static sign.	3 - Planning	\$259,000.00	10/23/2023	05/17/2025
Program: 014 - Santa Cruz County						
	Santa Cruz Co. - Livestock Barn Repairs - Resiliency	CCA will provide project management, code compliance plan review, and inspection services the Livestock Barn Repairs.	3 - Planning	\$150,000.00	09/19/2023	05/30/2025
	Santa Cruz Fiber Installation	Plan review and inspections (not OSFM) for a new fiber line. The Fair is funding and performing work themselves.	2 - Initiation	\$3,135.00	04/30/2024	05/31/2024
	Santa Cruz Heritage Hall PRI	Plan review and inspections only for the Heritage Hall additions (kitchen and restrooms), This is an extension of closed project 014-19-043.	1 - Pre-Initiation	\$4,750.00	04/05/2024	11/01/2024
	Santa Cruz - Parking Lot FEMA Assistance	CCA will provide FEMA Assistance.	3 - Planning	\$10,000.00	04/18/2024	12/31/2024
Program: 015 - Kern County						
	Kern Co., - Interior Paving	CCA will provide project management, code compliance plan review, and inspection services for re-paving 4 areas.	5 - Execution	\$2,382,406.00	06/16/2023	10/31/2024
	Kern Temporary Structure Assessment	Stephen to perform temporary structure assessment prior to 2024 fair.	1 - Pre-Initiation	\$7,500.00	09/16/2024	10/04/2024
Program: 016 - California Mid-State						
	Cal Mid State Main Gate Fence	3/1/2024 From Mike Esser with 16th DAA: "Informing you that we are in the middle of a project that will enhance our main gate entrance to our fairgrounds. We have partnered with a local fabricator (multiple bids received for this project) who will be providing the wrought iron panels, gating, etc. We should begin seeing powder-coated materials this week. Installation labor will be provided by CMSF. Attached is the drawing completed by the fabricator and architect. Faith Jewel with Cal Fire is involved and has just reviewed this drawing. I have a request for a permit in GovMotus now. A USA dig ticket was submitted, all utility agencies have	6 - Close-Out	\$4,750.00	04/15/2024	06/28/2024



Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
<p>responded indicating a clear dig area. Saw cutting is complete and we should break ground at the end of this week. Once the new fence and gating is installed, we will begin demolition of the old wood fencing, etc. that is all rotting away."</p>						
Program: 017 - Nevada County						
	Nevada Co. - Emergency Gate 4 & Roadway Repairs	Repair various safety concerns for pedestrians and vehicles, before start of Fair on August 7, 2024.	6 - Close-Out	\$216,098.92	06/05/2024	08/02/2024
Program: 019 - Santa Barbara County						
	Earl Warren Showgrounds - AT&T Telecom Facility Modification	Plan review and inspection services for upgrades to an existing cellular facility.	5 - Execution	\$4,750.00	10/11/2022	06/28/2024
Program: 020 - Gold Country						
	Gold Country Swine Barn	Gold Country Swine Barn Electrical Upgrade	3 - Planning	\$5,862.00	01/23/2023	01/03/2025
	Gold Country - HVAC Design & Construction Project (Resiliency)	CCA will provide bidding, construction oversight, and inspections to replace the Designing and constructing a new HVAC system.	3 - Planning	\$250,000.00	10/02/2023	06/30/2025
	Gold Country Emergency Modular Classroom HVAC	Emergency project to replace failed HVAC unit on a mobile classroom.	3 - Planning	\$4,750.00	12/18/2023	08/30/2024
Program: 21A - Madera District						
	Madera - Fair Entrance Gates (Phase I Review & Bidding)	CCA will provide bidding, construction oversight, and inspections to replace the entrance gates on the Fairgrounds. (Carry over from project #21A-21-087).	3 - Planning	\$11,322.00	02/15/2023	12/30/2024
	Madera Temporary Structure Assessment	Temporary structure assessment (of main stage only) prior to 2024 fair.	1 - Pre-Initiation	\$3,500.00	09/04/2024	09/20/2024
Program: 021 - Fresno						



Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Fresno - Armory Building Repair	CCA will provide construction oversight, and inspections for the Armory rebuild the wall and remove electrical installed.	6 - Close-Out	\$56,000.00	08/14/2023	10/22/2023
	Fresno Fair- HVAC Replacement at Museum/ Admin/ Satellite Wagering Buildings	CCA will provide project management, code compliance plan review, and inspection services for HVAC Replacement.	3 - Planning	\$220,000.00	02/10/2023	12/31/2024
	Fresno - Paul Paul Theater Max Hayes Sign	CCA will provide construction oversight, and code compliance to repair the Paul Paul Theater & Heritage Center.	5 - Execution	\$108,833.50	03/25/2024	03/22/2025
Program: 022 - Del Mar						
	Del Mar - The Sound Floor Infill	Concrete floor infill	4 - Bidding	\$150,000.00	12/13/2022	07/04/2024
	Del Mar- T-Mobile Grandstands Rooftop Expansion	Plan review and inspections for T-Mobile antenna upgrades in the Grandstands.	6 - Close-Out	\$18,500.00	06/18/2021	05/31/2024
	DelMar - Verizon Fiber Project	Plan review and inspection services for a trenching project.	5 - Execution	\$5,767.00	08/18/2021	07/01/2024
	Del Mar The Sound HVAC Controls	HVAC replacement	2 - Initiation	\$200,000.00	03/07/2023	02/15/2024
	Del Mar DMTC HVAC	Provide and Install (1) Roof top Air Handling unit	3 - Planning	\$443,696.00	04/17/2023	02/15/2025
	Del Mar Wyland Skylights Replacement	2. CCA will retain a qualified roofer to investigate damaged skylights at Wyland. The contractors will: a. Investigate and remove the skylights on the roof. b. Patch the roof with similar material.	5 - Execution	\$298,672.50	04/14/2023	08/01/2024
	Del Mar O'Brien Roof	Roof Replacement	5 - Execution	\$269,390.40	04/06/2023	04/30/2024
	Del Mar Asphalt Repair	Asphalt and Concrete Repair	5 - Execution	\$1,100,000.00	04/14/2023	09/15/2024



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California Construction Authority
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Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Del Mar Horse Park Renovation	PRI for Del Mar Horse Park: Concrete, SWPPP, Electrical, etc.	5 - Execution	\$21,250.00	05/15/2023	08/02/2024
	Del Mar Dish Wireless Palm	CCA will perform code compliance plan review and inspections for a new Dish Wireless cellular facility.	5 - Execution	\$16,000.00	08/01/2023	08/30/2024
	Del Mar Facilities Condition Assessment	Facility Condition Assessment Audit	3 - Planning	\$355,725.63	01/03/2022	10/31/2024
	Del Mar Connection Center	CCA will provide design, bidding, construction management, and code compliance to refurbish the existing office space in the old OTB area.	3 - Planning	\$15,000,000.00	10/01/2023	05/29/2025
	Del Mar Horsepark Culvert Assessment and Repair	CCA will procure a structural engineer to perform an assessment for a damaged culvert at the Horsepark.	3 - Planning	\$3,000.00	10/16/2023	07/31/2024
	Del Mar Grandstands Fire Suppression System Repair	Fire Suppression system repair	1 - Pre-Initiation	\$35,000.00	10/31/2023	01/09/2025
	Del Mar Surfside Boiler Replacement	Boiler Replacement	2 - Initiation	\$40,000.00	11/06/2023	07/11/2025
	Del Mar Surfside Exterior Deck Repair	Reconstructing the Exterior Deck	1 - Pre-Initiation	\$200,000.00	11/01/2023	05/23/2025
	Del Mar Surfside Mechanical Roof	Repair of the the mechanical roof	2 - Initiation	\$200,000.00	11/28/2023	03/01/2025
	Del Mar San Dieguito Double Track	Plan review and inspection of SANDAG project to add railway to west side of fairgrounds: Stage 1.	2 - Initiation	\$6,593.30	11/14/2023	11/14/2025
	Del Mar Surf & Turf Utility Meters	Utility meters installed at Surf & Turf to separate the different tenants usage	6 - Close-Out	\$1,942.05	12/11/2023	03/21/2025
	Del Mar Frontside Promenade	Reconstruct the front entrance of the fair	3 - Planning	\$500,000.00	04/01/2023	05/22/2025



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	Del Mar Grandstand Fire Panel Replacement	Provide and install replacement fire alarm equipment.	2 - Initiation	\$450,000.00	03/01/2024	01/18/2025
	Del Mar Golf Center Cover The Tee	Cover the tee.	1 - Pre-Initiation	\$4,000.00	04/22/2024	06/28/2024
	Del Mar Exhibit Hall Verizon Mod Site #3	Plan review and inspection only for Verizon (overseen by SmartLink) modifications on Exhibit Hall.	2 - Initiation	\$4,750.00	06/21/2024	10/04/2024
Program: 024 - Kings County						
	Kings Resiliency Center	CCA will provide bidding, construction oversight, and inspections to the Marketplace for a Resiliency Center.	3 - Planning	\$2,000,000.00	09/04/2023	05/30/2025
	Kings - RV Park - Resiliency	CCA will provide bidding, construction oversight, and inspections to build an RV Park	3 - Planning	\$1,500,000.00	09/04/2023	01/07/2025
Program: 024 - Tulare County						
	Tulare Building 3 Remodel	Phase 1: Design Development Phase 2: Construction Design Phase 3: Bidding Process Phase 4: Construction	5 - Execution	\$2,526,000.00	12/06/2022	06/28/2024
	Tulare - Resiliency Project - Building 3 Kitchen	CCA will provide bidding, construction oversight, and inspections to the Kitchen Addition	3 - Planning	\$1,000,000.00	09/01/2022	09/30/2025
	Tulare - Resiliency Project - Buildings 1-2	CCA will provide bidding, construction oversight, and inspections to demo and rebuilds buildings1 & 2	3 - Planning	\$10,000,000.00	09/01/2023	05/30/2025
Program: 025 - Napa Valley Expo						
	Napa Valley Expo AT&T Modification	CCA will perform code compliance plan review and inspections for upgrades to an existing cellular facility.	5 - Execution	\$7,000.00	07/01/2023	06/28/2024
	Napa Valley Road Repaving	Repave road	3 - Planning	\$250,000.00	10/16/2023	06/28/2024
	Napa Valley Chardonnay	Reroof Chardonnay Hall with TPO	3 - Planning	\$622,267.00	11/08/2023	03/29/2024



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Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Hall Reroof					
	Napa Valley Administration Building Repair	Emergency repairs to Administration Building	3 - Planning	\$300,000.00	05/06/2024	06/11/2025
	Napa Valley BAF	Install Big Ass Fans	2 - Initiation	\$96,702.50	05/20/2024	07/02/2025
Program: 026 - Amador County						
	Amador Resiliency Commercial Kitchen	CCA will provide bidding, construction oversight, and inspections to build a community Kitchen.	3 - Planning	\$1,500,000.00	09/01/2023	05/31/2025
Program: 027 - Shasta District						
	Shasta District Fair Resiliency Upgrade	Design development, construction management, and code compliance to build a commercial kitchen and add HVAC to Trinity Building.	3 - Planning	\$4,000,000.00	09/01/2023	07/31/2026
Program: 028 - San Bernardino County						
	San Bernardino County Resiliency Upgrades	CCA will facilitate the bid process and oversee construction and inspections for upgrading buildings to include new roofs, fire sprinklers, fire alarms, etc.	3 - Planning	\$350,000.00	03/01/2023	04/22/2026
Program: 030 - Tehama County						
	Tehama T-Mobile Cellular Colocation	CCA will perform plan review and inspection for the colocation of a T-Mobile cell tower onto an existing plot.	5 - Execution	\$11,500.00	02/01/2023	07/26/2024
Program: 031 - Ventura County						
	Ventura County - T-Mobile Monopole Upgrade	Plan review and inspection services for upgrades to an existing cellular monopole.	3 - Planning	\$15,000.00	10/19/2022	06/28/2024
	Ventura Fairgrounds Grandstands Repair Oversight	CCA will organize and be onsite for a meeting between the Fair, CCA, the Racetrack Operator, and the Structural Engineer to discuss repairs to the Grandstands.	5 - Execution	\$5,534.60	04/14/2023	07/04/2024



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Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Ventura P5PS	Public Safety Power Shut Off.	6 - Close-Out	\$187,098.60	04/01/2022	02/29/2024
	Ventura Awnings Repair PFI	Plan review and inspections of awning repair of Anacapa and San Miguel Hall awnings.	2 - Initiation	\$8,607.00	02/21/2024	05/31/2024
	Ventura Gas Line Repair	Inspection of a repair to a gas line.	2 - Initiation	\$2,000.00	04/11/2024	04/26/2024
Program: 032 - Orange County						
	OC Fair P5PS	OC Fair P5PS Program. Costa Mesa Bldg & Huntington Beach Bldg	5 - Execution	\$351,661.16	08/30/2022	03/14/2025
	OC Fair Administration Office Addition	admin office	5 - Execution	\$29,000,000.00	02/03/2023	08/31/2025
	OC Fair Huntington Beach HVAC	HVAC	6 - Close-Out	\$75,000.00	02/01/2023	12/25/2023
	OC Fair Building 15 Demolition	Buildings Demolition	6 - Close-Out	\$120,000.00	09/12/2023	04/01/2024
	OC Fair - Lot G Utility Upgrades	Lot G added power project.	6 - Close-Out	\$950,907.32	05/24/2021	04/01/2024
	OC Fair Pacific Amphitheater Dressing Rooms	Remove and replace existing dressing rooms backstage at the Pacific Amphitheater.	2 - Initiation	\$2,200,000.00	06/01/2023	10/01/2024
	OC Fair Pacific Amphitheater Kitchen Re-Roof	Replace current failing roofing system.	2 - Initiation	\$100,000.00	08/17/2023	12/25/2024
	OC Fair Midway Restroom & Shower Buildings	Build at least 2 strategically located restrooms complete with showers and janitorial storage. 1,895 sf	1 - Pre-Initiation	\$9,999,998.58	12/11/2023	03/21/2026
	OCFEC 2024 Storm Water Program Assistance	Oversight of the collection and sampling of storm water runoff for the 2024 year.	5 - Execution	\$59,810.00	01/01/2024	12/31/2024



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Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	OC Fair Lot G Storage	Remove and Replace Wood Fence with a double white fence.	1 - Pre-Initiation	\$259,999.76	01/23/2024	03/01/2025
	OC Fair Pac Amp Sound Walls	Replace 4 blue wood walls (2 walls on each side of the stage) and replacement of the Pooley system.	1 - Pre-Initiation	\$110,000.00	01/23/2024	04/01/2025
	OC Fair Baja Bar & Grill Roof	Roof Replacement	1 - Pre-Initiation	\$95,000.00	02/14/2024	02/12/2025
	OC Fair Costa Mesa Roof & Skylights	Roof and Restrooms skylights replacement.	1 - Pre-Initiation	\$49,998.80	01/23/2024	03/01/2025
Program: 035 - Merced County						
	Merced County Fairgrounds Shade Structure	CCA will provide code compliance plan review and inspections for a new shade structure.	3 - Planning	\$4,562.00	06/15/2023	10/04/2024
	Merced Pavilion Hall HVAC	Removal of existing roof-top coolers, curbs and repair/patch holes and penetrations, Removal of existing ceiling suspended gas heaters, Install interior mounted HVAC units, Install & connect new electrical supply lines to new HVAC units.	5 - Execution	\$798,950.00	05/31/2022	12/25/2023
	Merced Community Resiliency Center	CCA will provide bidding, construction oversight, and inspections for a Community Resiliency Center.	4 - Bidding	\$5,000,000.00	09/01/2023	05/31/2025
	Merced Lodge Building Restroom	CCA to perform code compliance plan review and inspections for the addition of a new restroom to the Lodge Building.	3 - Planning	\$16,500.00	11/27/2023	09/27/2024
	Merced Emergency Hydrant Repair	CCA will engage in design, facilitate bidding, and perform code compliance and construction management for the repairs of the existing fire hydrant.	6 - Close-Out	\$43,128.50	04/29/2024	05/08/2024
Program: 036 - Dixon May						
	Dixon - Office Area and Fair Entrance Paving	Office Area and Fair Entrance Paving	6 - Close-Out	\$120,000.00	04/04/2023	12/27/2023
	Dixon May Fair Paving Seal Coating	CCA will conduct the bidding process to procure a contractor who will seal parking lot B (28,500sq/ft) and the North-South concourse (30,000sq/ft) with industrial asphalt seal coating. All work is to comply with all current applicable California Codes.	6 - Close-Out	\$50,417.88	10/19/2023	01/31/2024



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Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Dixon Fire Panel Maintenance	Reconnect 110v power to fire control panel. Install 2ea 12v 7ah batteries, Troubleshoot NAC #1 and replace outside horn if necessary.	6 - Close-Out	\$4,648.00	03/01/2024	05/03/2024
	Dixon Electrical Pedestal Repairs	Repair damaged electrical pedestal and outlet boxes	5 - Execution	\$9,148.75	03/06/2024	05/31/2024
	Dixon Electrical Panel Replacement	Replace old electrical panel.	5 - Execution	\$5,518.75	03/06/2024	05/31/2024
	Dixon Emergency Admin Repair	Repair wind and water storm damage to Admin Building including interior of conference room and roof	5 - Execution	\$112,470.34	03/13/2024	04/26/2024
	Dixon Roofing	Madden Hall: Remove foam roofing and replace with TPO Denverton Hall: Fix leaks on entry and apply coating on main roof Main Entry: Remove and replace comp shingles Maine Prairie and Silveyville: Remove and replace comp shingles	2 - Initiation	\$596,462.50	06/18/2024	07/23/2025
Program: 038 - Stanislaus County						
	Stanislaus Bathroom Remodel	Accessibility upgrades to existing restroom	6 - Close-Out	\$75,000.00	12/16/2022	07/28/2023
	Stanislaus Fire Remediation	Restoration of fire damaged building including new facade.	3 - Planning	\$800,000.00	09/05/2022	10/18/2024
	Stanislaus County AT&T Modification	CCA will perform plan review and inspection for the modification of an existing AT&T cell tower.	5 - Execution	\$8,500.00	06/30/2023	06/30/2024
	Stanislaus Building 1 & 2 HVAC Design	CCA will provide bidding, construction oversight, and inspections to the HVAC Design.	5 - Execution	\$8,000.00	10/13/2023	10/14/2024
Program: 039 - Calaveras County						
	Calaveras Storage Building	CCA will perform code compliance plan review and inspections for the addition of a new storage facility.	2 - Initiation	\$5,862.00	02/13/2023	02/13/2024
Program: 040 - Yolo County						
	Yolo County - T-Mobile Antenna Replacement	Plan review and inspection services for the modification of an existing T-Mobile cell tower.	5 - Execution	\$22,000.00	10/18/2022	10/04/2024
	Yolo Heritage	CCA will perform code compliance plan review and inspections for the installation of a new arena.	3 -	\$4,750.00	08/11/2023	11/01/2024



Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Foundation Arena		Planning			
Program: 041 - Del Norte						
	Del Norte Grandstand ADA Upgrade	Bring grandstand access up to ADA compliance	4 - Bidding	\$64,548.00	12/04/2023	07/26/2024
	Del Norte Electronic Sign	Replace exiting signage with new digital electronic sign on existing stand.	2 - Initiation	\$103,367.19	03/05/2024	07/04/2025
	Del Norte Transformer Replacement	Replace failed transformer and service wire under emergency declaration.	5 - Execution	\$78,903.00	03/05/2024	11/07/2024
	Del Norte RCT Charging Stations & Generator	Plan Review and Inspection only for the addition of EV charging stations and a diesel generator.	1 - Pre-Initiation	\$5,000.00	07/29/2024	07/04/2025
	Red Rover Roof Replacement	Remove and replace standing seam metal roof on the Red Rover Building.	2 - Initiation	\$39,950.00	08/19/2024	08/15/2025
Program: 042 - Glenn County						
	Glenn Grandstand Demolition	Grandstand demolition	6 - Close-Out	\$215,953.00	07/25/2023	04/30/2024
	Glenn Whitsett Cook Hall Solar PRI	Plan review and inspection for the addition of solar to Whitsett Cook Hall.	2 - Initiation	\$3,900.00	05/03/2024	05/31/2024
	Glenn County Digital Sign PRI	Plan review and inspection for a digital sign.	1 - Pre-Initiation	\$4,750.00	05/10/2024	06/21/2024
Program: 045 - Mid-Winter Imperial						
	Imperial Valley Emergency Storm Damage Repair	Emergency Storm Damage Repair	5 - Execution	\$921,256.81	05/10/2023	08/01/2024
Program: 046 - Southern California						
	So Cal Fair-	Demolition of old fairgrounds billboard and replace with new billboard.	3 -	\$1,000,000.00	02/25/2022	09/02/2028



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Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Entry Sign Study		Planning			
	SoCal DWR Land Aquisition Support	Land Aquisition Support	5 - Execution	\$7,100.00	01/01/2022	12/25/2027
Program: 049- Lake County						
	Lake County Sponsorship Deck	CCA will provide code compliance plan review and inspections for a new deck on the Sponsorship Building.	3 - Planning	\$4,750.00	07/17/2023	11/29/2024
Program: 050 - Antelope Valley						
	Antelope Valley - MARRC	Design, construction, and inspections for a new emergency response building.	3 - Planning	\$50,000,000.00	02/15/2022	04/12/2025
	Antelope Valley Fairgrounds T-Mobile Modification	CCA will perform plan review and inspection for the modification of an existing T-Mobile cell tower.	5 - Execution	\$227,369.96	03/24/2023	12/31/2024
	Antelope Valley Fair Public Safety Power Shutoff	Public Safety Power Shutoff (PSPS)	5 - Execution	\$228,369.96	05/10/2022	01/31/2024
	Antelope Valley - Parking Lot Lights	New lighting to be added to parking lot	3 - Planning	\$1,000,000.00	05/28/2024	04/30/2025
Program: LAN - LA County						
	LA County Fairplex PSPS	The project consists of installing transfer switches, docking stations, and other electrical upgrades for the Administration Buildings 1 and 2 and Expo Hall 4.	5 - Execution	\$275,558.00	03/04/2023	10/09/2024
Program: MAR - Marin County						
	Marin County PSPS	Public Safety Power Shutdown. Bidding, code compliance, and construction oversight for installing transfer switches, docking stations, and other electrical upgrades for Exhibit Hall, including Administration.	5 - Execution	\$190,304.00	03/01/2023	08/21/2024
Program: SCL - Santa Clara County						
	Santa Clara Arena Renovations	Costing for renovation of the Santa Clara Arena	3 - Planning	\$15,000.00	02/16/2024	03/08/2024



Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
Program: SMA - San Mateo County						
	San Mateo Admin Addition	CCA will provide bidding, construction oversight, and inspections to addition to the Administration Building.	6 - Close-Out	\$700,000.00	12/07/2022	04/26/2024
Program: XPO - Cal Expo						
	Cal Expo - T-Mobile Monopole Replacement and Upgrade	Plan review and inspection services for the replacement and upgrade of an existing T-Mobile cell tower.	5 - Execution	\$26,484.00	01/16/2023	06/28/2024
	Cal Expo Wells 2 & 3 Rehab	Water production from Cal Expo's Well #2 has declined to a level that the well needs to be reconditioned to ensure adequate water production and improve efficiency on the well's pump.	5 - Execution	\$62,260.50	09/16/2022	03/15/2024
	Cal Expo Well 3 Assessment	Assess Well 3 to determine the causes of the air that is getting into the system.	2 - Initiation	\$4,214.00	08/25/2022	08/30/2024
	Cal Expo PSPS	PSPS	3 - Planning	\$211,966.16	01/16/2023	08/27/2025
	Cal Expo Alarm Fiber Upgrade	CCA will facilitate the replacement of failing multi-mode fiber with single mode fiber for the facility's fire alarm system, and upgrade fire alarm multi-mode cards with single mode cards in fire panels.	5 - Execution	\$40,000.00	04/03/2023	12/31/2023
	Cal Expo Expo Center Rear Doors	Install new storefront doors and remove existing doors to be replaced with rollup doors in 6 buildings.	6 - Close-Out	\$908,825.04	04/02/2021	03/31/2024
	Cal Expo Livestock Pavilion Restroom	Design and construct new restroom.	5 - Execution	\$238,083.60	05/17/2022	05/16/2025
	Cal Expo Well Site Control System	o Replace 100HP well pump control panels for Cal Expo water wells #2, #3 & #4 with new equipment that is compactable to the control panel on Cal Expo well #1A. o Existing control panel equipment to be removed and dispose off-site appropriately. o Install pad mounted control systems at the three (3) well sites, per the approved engineered plans and specifications, using components specified to provide consistency across all four (4) Cal Expo well sites for system operators and maintenance. This includes existing well #1A, which already has the required well pump control panel. o Identify existing circuits to be reconnected and tested at each well site. The system status/alarm beacons are to be reused. o Setup soft-start controllers to be installed, as required, for reliable long-term operation at each site. In equipment documentation (O&M Manuals, etc.) to be provided to Cal Expo maintenance, and left in the enclosure data pouches with a set of the drawings at each well site. o No more than two (2) of the three (3) wells will be out of service at any time. o Conduct Cal Expo staff training regarding operation of system and supply all operation and maintenance manuals.	5 - Execution	\$196,604.80	04/22/2022	09/19/2024
	Cal Expo Expo Center HVAC	Install (16) new HVAC units on Expo Center.	5 - Execution	\$1,200,000.00	07/31/2023	12/10/2024
	Cal Expo Wine Garden and	CCA will facilitate the bid process and perform inspections for the project which will consist of removal and replacement of all existing fabric panels, with equal or improved fabric in two areas of the Fair.	5 - Execution	\$1,597,283.00	09/13/2021	11/03/2023



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Group	Project Name	Project Description	Stage	Project Total Value	Start Date	Projected Finish
	Main Gate Fabric Cover					
	Cal Expo AT&T Modification at Expo Center	CCA will perform plan review and inspection for the modification of existing AT&T equipment at Expo Center.	6 - Close-Out	\$4,750.00	10/16/2023	07/15/2024
	Cal Expo Replacement of Water Heaters at Grandstand	The Project is the "Replacement of Water Heaters at Grandstand" at the California Exposition and State Fair (Cal Expo or Fair) in Sacramento, California. Water Heaters are located on the Kitchen (4th Level) and Mezzanine (2nd Level) floors of the Grandstand. There is a total of three (3) 100-gallon gas water heaters at the kitchen level and two (2) 100-gallon gas water heaters on the mezzanine level. At both locations, one (1) water heater has failed and needs to be replaced.	6 - Close-Out	\$44,013.07	09/21/2023	01/19/2024
	Cal Expo Raging Waters Demo Plan Review & Inspection	CCA will perform code compliance plan review and inspection services for the demolition of Raging Waters. Two subsequent projects to follow for the new California Dreaming wine garden and waterpark. OSFM GovMOTUS # 24-N-1616-C-DR	3 - Planning	\$4,750.00	12/15/2023	04/04/2025
	Cal Expo Tent D Cover	Remove and replace outer cover on Tent D.	5 - Execution	\$600,000.00	11/16/2023	11/30/2024
	Cal Expo Main Gate Concrete	Remove existing asphalt inside main entry gate and replace with concrete	5 - Execution	\$600,000.00	11/16/2023	12/21/2024
	Cal Expo Livestock Pavilion South Restroom	Remodel existing bathroom on the south side of the livestock pavilion.	3 - Planning	\$995,026.80	11/27/2023	04/18/2025
	Cal Expo Expo Center Concrete Landing Replacement	Demo concrete apron in front of roll-up door in Expo Center Building #3 and install new concrete.	5 - Execution	\$15,521.48	11/28/2023	03/07/2025
	Cal Expo Fire Alarm System Design	Develop design to bring all Cal Expo buildings' fire alarm systems into OSFM compliance.	3 - Planning	\$35,560.40	01/15/2024	04/04/2025
	Cal Expo LED Sign Installation	Install (2) new LED signs at the front entry	5 - Execution	\$12,356.00	06/10/2024	07/10/2025



INFORMATIONAL ITEM #5

CONTRACT STATUS REPORT

September 18, 2024

Using the Six Point Program

Contractor	Contract Amount	CCA Project Admin Fees	Project Number	Project	Fair
Krazan & Associates, Inc.	\$92,510.00	\$1,667,395.51	032-23-001	Administration Office Addition	OC Fair & Event Center
Green Dinosaur	\$104,085.00	\$6,989,574.75	050-21-040	MARRC	Antelope Valley Fairgrounds
Roberts Roofing	\$162,500.00	\$20,300.00	012-23-095	Fine Arts Building Reroof	Redwood Empire Fair
Tucker Sadler Architects, Inc.	\$109,000.00	\$324,000.00	022-23-507703	Frontside Promenade	Del Mar Fairgrounds
CNW Construction, Inc.	\$2,364,000.00	\$15,963.60	XPO-22-029	Livestock Pavilion Restroom	California Exposition & State Fair
Bernards Bros, Inc.	\$70,901,000.00	\$6,989,574.75	050-21-040	MARRC	Antelope Valley Fairgrounds

FUTILITY RESOLUTION STATUS REPORT

September 18, 2024

Using the Six Point Program

NO FUTILITY RESOLUTIONS HAVE BEEN EXECUTED SINCE THE PREVIOUS BOARD MEETING



INFORMATIONAL ITEM #6



EXECUTIVE OFFICER'S REPORT

The Executive Officer's Report will be provided at the meeting



AGENDA ITEM #7



Oral reports may be given by CCA board members at the board meeting.

