



CALIFORNIA CONSTRUCTION AUTHORITY

BOARD OF DIRECTORS REGULAR MEETING MINUTES January 20, 2023

ROLL CALL:

The regular meeting was called to order by Chair Moore at 10:11 a.m. on January 20, 2023, pursuant to the California Government Code Section 54950 et. seq., and Section IX of the Joint Exercise of Powers Agreement. Roll call was taken and a quorum of the Board of Directors of California Fairs Financing Authority d/b/a California Construction Authority ("CCA") were present for all agenda items.

INTRODUCTIONS:

Board Members present:

Carlene Moore, Chair

San Diego County Fair, 22nd DAA

Michele Richards, Director

OC Fair & Event Center, 32nd DAA

Russ Vandenberg, Director

Southern California Fair, 46th DAA

Mike Francesconi, Director (Non-Voting)
CDFA Fairs and Exposition

John Vasquez, Director
Solano County

CCA Staff present:

Randy Crabtree Jr., Executive Officer
California Construction Authority

Kristie Riddlesperger, Office Assistant
California Construction Authority

Marcus Lee, Construction Administrator
California Construction Authority

Others present:

Osman Mufti, Legal Counsel for CCA

AGENDA ITEMS

1. Adoption of Resolution No. 23-01 Approving Minutes of the November 18, 2022 Regular Board Meeting.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 23-01. Director Vasquez seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 23-01 Approving Minutes of the November 18, 2022 Regular Board Meeting is approved.

2. Adoption of Resolution No. 23-02 Approving increase to CCA Pay Scales.

DISCUSSION: There was no public comment on this item.

MOTION: Director Vasquez moved to approve Resolution 23-02. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 23-02 Approving increase to CCA Pay Scales is approved.

3. Adoption of Resolution No. 23-03 Approving Adoption of Revised CCA Personnel and Administrative Policies: Sections 100-200.

DISCUSSION: The Board discussed protocol in regards to who an employee should speak to in situations that require HR assistance. It was mentioned that an Employee Assistance Program may be looked into.

MOTION: Director Richards moved to approve Resolution 23-03. Director Vasquez seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 23-03 Approving Adoption of Revised CCA Personnel and Administrative Policies: Sections 100-200 is approved.

4. Adoption of Resolution No. 23-04 Approving the Contract between CDFA & CCA for Technical Assistance.

DISCUSSION: There was no public comment on this item.

MOTION: Director Vasquez moved to approve Resolution 23-04. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 23-04 Approving the Contract between CDFA & CCA for Technical Assistance is approved.

5. Adoption of Resolution No. 23-05: Declaring the Futility of Public Bidding for Additional Work for the Wastewater System Upgrade and Improvement Project at the 39th District Agricultural Association.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 23-05. Director Vandenberg seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution 23-05: Declaring the Futility of Public Bidding for Additional Work for the Wastewater System Upgrade and Improvement Project at the 39th District Agricultural Association is approved.

6. Adoption of Resolution No. 23-06 Approving Adoption of Revised CCA Personnel Policy 311: Holidays.

DISCUSSION: It was recommended to the Board that the Martin Luther King Jr. Day Holiday be turned into a floating Holiday. This recommendation was made to accommodate Staff Travel for the annual Western Fairs Association Conference. The Board decided to not change the date of this Holiday.

- No action was taken on this item.

7. Adoption of Resolution No. 23-07 Setting CCA 2023 Board Meeting Dates

DISCUSSION: The Board discussed new Board Meeting Dates for 2023. The Board came to an agreement on new dates for the remainder of the 2023 year.

MOTION: Director Vandenberg moved to approve Resolution 23-07. Director Vasquez seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes

Motion Carried

Resolution No. 23-07 Setting CCA 2023 Board Meeting is approved.

INFORMATIONAL ITEMS

1. Financial Report

Executive Officer Randy Crabtree Jr. presented an update regarding the financial position of CCA.

2. Local Agency Investment Fund (LAIF) Report

Executive Officer Randy Crabtree Jr. presented the LAIF Statement to the board.

3. Construction Report

Executive Officer Randy Crabtree Jr. presented the Construction Report.

4. Six Point Contracts

Executive Officer Randy Crabtree Jr. presented the Six Point Contract Report.

5. Executive Officers' Report

Executive Officer Randy Crabtree Jr. presented the Executive Officer's report.

6. Directors Report

Directors made comments.

CLOSED SESSION:

The Board adjourned from regular session and went into closed session at 11:46 a.m. pursuant to Government Code Section 54957 (b)(1) regarding the public employee Performance evaluation: Executive Officer and pursuant to Government Code 54957.6 (2) Conference with Labor Negotiators.

REGULAR SESSION

The Board adjourned from closed session at 1:32 p.m. and regular session was reconvened at 1:32 p.m.

A. **REPORTABLE ACTION:** There was no reportable action

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: Meeting was adjourned by Chair Moore at 1:33 p.m.