



CALIFORNIA CONSTRUCTION AUTHORITY

BOARD OF DIRECTORS REGULAR TELECONFERENCE MEETING MINUTES November 18, 2022

ROLL CALL:

The regular teleconference meeting was called to order by Chair McGuire at 10:03 a.m. on November 18, 2022, pursuant to the California Government Code Section 54950 et. seq., and Section IX of the Joint Exercise of Powers Agreement. Roll call was taken and a quorum of the Board of Directors of California Fairs Financing Authority d/b/a California Construction Authority (“CCA”) were present for all agenda items.

INTRODUCTIONS:

Board Members present Via Teleconference:

Mick McGuire, Chair

El Dorado County Fair

Carlene Moore, Director

San Diego County Fair, 22nd DAA

Marisa Yeager, Director (Arrived at 10:16am)

Southern California Fair, 46th DAA

Michele Richards, Director

OC Fair & Event Center, 32nd DAA

Mike Francesconi, Director (Non-Voting)

CDFA Fairs and Exposition

CCA Staff present Via Teleconference:

Randy Crabtree Jr., Executive Officer

California Construction Authority

Marcus Lee, Construction Administrator

California Construction Authority

Kristie Riddlesperger, Office Assistant

California Construction Authority

Bren Walker, Compliance Program Manager

California Construction Authority

Sean Slay, Project Manager

California Construction Authority

Cristina Rodriguez, Project Coordinator

California Construction Authority

Others present Via Teleconference:

Osman Mufti, Legal Counsel for CCA

AGENDA ITEMS

1. Adoption of Resolution No. 22-16 Making Findings and Determinations Authorizing Virtual Teleconference Meetings Under Government Code Section 54953(e)

DISCUSSION: There was no public comment on this item.

MOTION: Director Moore moved to approve Resolution 22-16. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director McGuire	Yes
Director Yeager	Yes
Director Richards	Yes
Director Moore	Yes

Motion Carried

Resolution No. 22-16 Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953(e) is approved.

2. Adoption of Resolution No. 22-17 Approving Minutes of September 16, 2022 Regular Board Meeting and October 10, 2022 Special Teleconference Meeting.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 22-17. Director Moore seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director McGuire	Yes
Director Yeager	Yes
Director Richards	Yes
Director Moore	Yes

Motion Carried

Resolution No. 22-17 Approving Minutes of the September 16, 2022 Regular Board Meeting and October 10, 2022 Special Teleconference Meeting is approved.

3. Adoption of Resolution No. 22-18 Approving Adoption of Revised CCA Personnel and Administrative Policies: Sections 600-700

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 22-18. Director Moore seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director McGuire	Yes
Director Yeager	Yes
Director Richards	Yes
Director Moore	Yes

Motion Carried

Resolution No. 22-18 Approving Adoption of Revised CCA Personnel and Administrative Policies: Sections 600-700 is approved.

4. Review of CCA Personnel Policy No.910: Telephone Use and Board Action, if any.

DISCUSSION: The Board Members discussed this matter in depth and decided to revisit the subject at a later date.

- No action was taken on this item.

5. Adoption of Resolution No. 22-19 Approving 2023 CCA Operating Budget.

DISCUSSION: Director Moore asked about CCA’s rent costs and Executive Officer Crabtree explained the costs in detail. Cost of living increases were discussed among the Board Menders in regards to expenses and salary.

MOTION: Director Moore moved to approve Resolution 22-19. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director McGuire	Yes
Director Yeager	Yes
Director Richards	Yes
Director Moore	Yes

Motion Carried

Resolution No. 22-19 Approving 2023 CCA Operating Budget is approved.

6. Election and Appointment of Board Officers

DISCUSSION: The Board discussed and decided that the current Members rolls will be discussed again in the following year, in order to assess the positions that the Members hold.

MOTION: Director Yeager moved to elect Director Moore as Board Chair and Director Richards as Vice Chair. Director McGuire seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director McGuire	Yes
Director Yeager	Yes
Director Richards	Yes
Director Moore	Yes

Motion Carried

The Board of Directors moved to appoint Director Moore as Board Chair and Director Richards as Vice Chair beginning January 1, 2023.Elections and Appointment of Board Officers is approved.

7. Adoption of Resolution No. 22-20 Setting CCA 2023 Board Meeting Dates

DISCUSSION: The Board discussed potential dates for the 2023 year. The February Board Meeting was moved up to January and tentatively set for January 15,2023 with times to be discussed at a later date. The May Board Meeting was also discussed in regards to moving it up to April.

MOTION: Director Richards moved to approve Resolution 22-20. Director Moore seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

- Director McGuire Yes
- Director Yeager Yes
- Director Richards Yes
- Director Moore Yes

Motion Carried

Resolution No. 22-20 Setting CCA 2023 Board Meeting Dates is approved.

INFORMATIONAL ITEMS

1. Financial Report

Executive Officer Randy Crabtree Jr. presented an update regarding the financial position of CCA.

2. Local Agency Investment Fund (LAIF) Report

Executive Officer Randy Crabtree Jr. presented the LAIF Statement to the board.

3. Construction Report

CCA Project Manager Sean Slay presented the Construction Report.

4. Six Point Contracts

Executive Officer Randy Crabtree Jr. presented the Six Point Contract Report.

5. Executive Officers’ Report

Executive Officer Randy Crabtree Jr. presented the Executive Officer’s report.

6. Directors Report

Directors made comments.

CLOSED SESSION:

The Board adjourned from regular session and went into closed session at 12:10p.m. pursuant to Government Code Section 54957 (b)(1) regarding the public employee Performance evaluation: Executive Officer and pursuant to Government Code 54957.6 (2) Conference with Labor Negotiators.

REGULAR SESSION

The Board adjourned from closed session at 12:45p.m. and regular session was reconvened at 12:47p.m.
A. **REPORTABLE ACTION:** There was no reportable action

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: Meeting was adjourned by Director McGuire at 12:50 p.m.