



California Construction Authority

NOTICE OF REGULAR TELECONFERENCE MEETING CALIFORNIA CONSTRUCTION AUTHORITY BOARD OF DIRECTORS

November 3, 2023

Notice is hereby given that a Regular Teleconference Meeting of the Board of Directors of the California Fairs Financing Authority d/b/a California Construction Authority ("CCA") will convene at **3 p.m. on Thursday November 9, 2023**. This regular meeting will be held at the California Construction Authority Conference Room, 1776 Tribute Road, Suite 200, Sacramento, California 95815 and at the following teleconference locations:

- County Administration Center
675 Texas Street, Suite 6500
Fairfield, CA 94533

California Construction Authority Mission Statement

CCA exists to facilitate in a timely manner and with cost effectiveness, construction of California fairgrounds, ensuring public health and safety and compliance with California codes.

California Construction Authority Vision Statement

In response to the ever-evolving needs on California fairgrounds, CCA will be the preeminent resource and facilitator for construction projects on California fairgrounds by delivering high standards of project management; timely and cost-effective service; superior quality control and compliance with California codes; and providing access to current, relevant information and education.

**Call to Order
Roll Call & Introductions**

Public Comment

AGENDA ITEMS

1. Adoption of Resolution No. 23-22 Approving Minutes of the September 20, 2023, Regular Board Meeting.
2. Adoption of Resolution No. 23-23 Approving 2024 CCA Operating Budget
3. Adoption of Resolution No. 23-24 Approving increase to CCA Pay Scales
4. Election and Appointment of CCA Board Officers
5. Adoption of Resolution No. 23-25 Setting CCA Board Meeting Dates
6. Review of Client Satisfaction Survey Results

INFORMATIONAL ITEMS

1. Financial Report
2. Construction Report
3. Six Point Contracts and Futility Authorizations
4. Executive Officer's Report
5. Director's report

CLOSED SESSION

Public Employee Performance Evaluation (Government Code, § 54957(b)(1))
Employee: Executive Officer

Adjournment

PUBLIC COMMENT

It is the policy of the Board of Directors of the California Construction Authority (CCA) to encourage public participation in the meetings of the Board of Directors. At each meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CCA.

NOTE: The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary Assistant for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The CCA Board Secretary may be reached at 1776 Tribute Road, Suite 220, Sacramento, California 95815, or by telephone at 916-263-6101.

DISTRIBUTED PUBLIC RECORDS: Public records related to an agenda item that are distributed less than 72 hours before this meeting are available for public inspection during normal business hours at the CCA office at 1776 Tribute Road, Suite 220, Sacramento, CA 95815 and will be made available to the public on the CCA website at <https://ccauthority.org/>. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.



AGENDA ITEM #1



RESOLUTION NO. 23-22

California Fairs Financing Authority
d/b/a
California Construction Authority
November 9, 2023

Resolution Approving Minutes of the September 20, 2023 Regular
Teleconference Meeting

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CALIFORNIA FAIRS FINANCING
AUTHORITY THAT:

The Minutes of the September 20, 2023 Regular Teleconference Meeting are hereby
approved.

CHAIR

ATTEST:

SECRETARY



California Construction Authority

BOARD OF DIRECTORS REGULAR TELECONFERENCE MEETING MINUTES September 20, 2023

ROLL CALL:

The regular teleconference meeting was called to order by Vice Chair Richards at 10:05 a.m. on September 20, 2023, pursuant to the California Government Code Section 54950 et. seq., and Section IX of the Joint Exercise of Powers Agreement. Roll call was taken and a quorum of the Board of Directors of California Fairs Financing Authority d/b/a California Construction Authority ("CCA") were present for all agenda items.

INTRODUCTIONS:

Board Members present Via Teleconference:

Carlene Moore, Chair (Arrived at 10:20 am)
San Diego County Fair, 22nd DAA

Russ Vandenberg, Director
Southern California Fair, 46th DAA

Michele Richards, Vice Chair
OC Fair & Event Center, 32nd DAA

Mick McGuire, Director (Arrived at 10:16 am)
El Dorado County Fair

John Vasquez, Director
Solano County

Mike Francesconi, Director (Non-Voting)
CDFA Fairs and Exposition

CCA Staff present:

Randy Crabtree Jr., Executive Officer
California Construction Authority

Gisela Perez Verduzco, Project Coordinator
California Construction Authority

Marcus Lee, Construction Administrator
California Construction Authority

Krystal Toledo, Project Coordinator
California Construction Authority

Kristie Riddlesperger, Office Administrator
California Construction Authority

Jasmeene Heden, Administrative Technician
California Construction Authority

Kari Hammond, Accounting Consultant
California Construction Authority

Others present:

Osman Mufti, Legal Counsel for CCA
Sloan Sakai Yeung & Wong LLP

AGENDA ITEMS

1. Adoption of Resolution No. 23-18 Approving Minutes of the April 19, 2023 Regular Teleconference Board Meeting.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 23-18. Director Vasquez seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes
Director Moore	Absent
Director McGuire	Absent

Motion Carried

Resolution No. 23-18 Approving Minutes of the April 19, 2023 Regular Teleconference Board Meeting is approved.

2. Adoption of Resolution No. 23-19 Approving Adoption of Revised CCA Personnel and Administrative Policies: Sections 600-900.

DISCUSSION: There was no public comment on this item.

MOTION: Director Vandenberg moved to approve Resolution 23-19. Director Vasquez seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes
Director Moore	Absent
Director McGuire	Yes

Motion Carried

Resolution No. 23-19 Approving adoption of Revised CCA Personnel and Administrative Policies: Sections 600-900 is approved.

3. Adoption of Resolution No. 23-20 Authorizing the Executive Officer to enter into a contract between CCA and the California Department of Justice for consultant services.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 23-20. Director Vandenberg seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes
Director Moore	Yes
Director McGuire	Yes

Motion Carried

Resolution No. 23-20 Approving Authorizing the Executive Officer to enter into a contract between CCA and the California Department of Justice for consultant services is approved.

4. Adoption of Resolution No. 23-21 Designating Signatories to CCA Bank Accounts and Removal of Past Signatories on CCA Bank Accounts.

DISCUSSION: There was no public comment on this item.

MOTION: Director Vandenberg moved to approve Resolution 23-21. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes
Director Moore	Yes
Director McGuire	Yes

Motion Carried

Resolution No. 23-21 Approving Designating Signatories to CCA Bank Accounts and Removal of Past Signatories on CCA Bank Accounts is approved.

5. Review of 2023 Board Meeting Dates, and board action if any.

DISCUSSION: The November Board Meeting was moved from November 6, 2023 to November 9, 2023.

MOTION: Director Vandenberg moved to approve the change of the November Board Meeting Date. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Richards	Yes
Director Vandenberg	Yes
Director Vasquez	Yes
Director Moore	Yes
Director McGuire	Yes

Motion Carried

Review of 2023 Board Meeting Dates, and board action if any is approved.

INFORMATIONAL ITEMS**1. Financial Report**

Executive Officer Randy Crabtree Jr. presented an update regarding the financial position of CCA.

2. Construction Report

Executive Officer Randy Crabtree Jr. presented the Construction Report.

3. Six Point Contracts and Futility Authorizations

Executive Officer Randy Crabtree Jr. presented the Six Point Contract and Futility Authorization Report.

4. Executive Officers' Report

Executive Officer Randy Crabtree Jr. presented the Executive Officer's report.

- a. Office Relocation

5. Directors Report

Directors made comments.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: Meeting was adjourned by Board Chair Moore at 11:09 a.m.



AGENDA ITEM #2



MEMORANDUM

DATE: November 9, 2023

TO: CCA BOARD OF DIRECTORS

FROM: Randy Crabtree Jr., Executive Officer

SUBJECT: **Proposed 2024 CCA Budget**

The attached draft budget for 2024 considers the following:

Revenue: CCA starts the year in a good financial position and looks to capitalize on business opportunities to yield a revenue increase for 2024

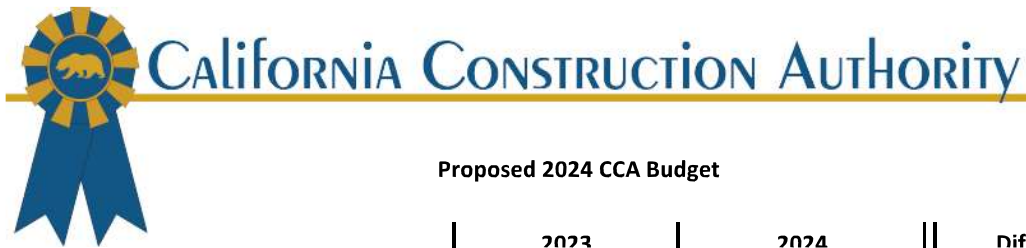
1. CCA starting 2024 with \$1M in revenue; budget requires \$3M in new revenue.
2. Projected increase in revenue from fair funded projects due, in part, to CCA managing larger capital improvement projects.
3. Fees earned from CDFA Grant Projects consist of the completion of PSPS mitigation projects and continuing design work on several resiliency projects for CDFA.

Expenses:

1. Salaries, wages, taxes, and benefits budget is increased:
 - a. 3.9% Cost of Living Adjustment (COLA) wage increase for all current employees.
 - b. Budgeting for new positions which include:
 - i. 4 - Project Managers
 - ii. 1 - Building Inspector
 - iii. 2 - Project Coordinators
 - iv. 1 - Office Administrator
2. Lease at least one new CCA vehicle
3. IT Services increase due to implementation of Construction Management Software and the purchase of new Accounting Software
4. Consulting Services increased due to utilizing architects and engineers to design CDFA resiliency projects.
5. Depreciation Increased due to investment in new office furniture for staff

Recommendation

It is the recommendation of the staff that the board approve the 2024 budget as presented.



Proposed 2024 CCA Budget

	2023 Budget	2024 Budget	Difference (YOY)
Revenues:			
Project Admin Fees	\$ 1,426,000.00	\$ 3,332,000.00	\$ 1,906,000.00
Project Inspection	\$ -	\$ -	\$ -
CDFA Grant Project	\$ 1,850,000.00	\$ 1,940,000.00	\$ 90,000.00
Prior Years Recovery	\$ -	\$ -	\$ -
Misc Revenue	\$ 250,000.00	\$ -	\$ (250,000.00)
Total Revenue:	\$ 3,526,000.00	\$ 5,272,000.00	\$ 1,746,000.00
Expenses:			
CCA Salaries and Wages	\$ 1,445,000.00	\$ 1,925,000.00	\$ 480,000.00
CCA Taxes/Benefits	\$ 680,000.00	\$ 775,000.00	\$ 95,000.00
CFSa Services	\$ 15,500.00	\$ 13,500.00	\$ (2,000.00)
IT Services	\$ 68,000.00	\$ 92,000.00	\$ 24,000.00
Consulting/Professional Svcs	\$ 174,000.00	\$ 501,640.00	\$ 327,640.00
Legal Svcs	\$ 51,000.00	\$ 52,000.00	\$ 1,000.00
Education & Seminars	\$ 10,000.00	\$ 10,000.00	\$ -
Professional Dues/Licensing	\$ 3,000.00	\$ 3,000.00	\$ -
Board Expense	\$ 10,000.00	\$ 10,000.00	\$ -
Rent	\$ 56,000.00	\$ 50,000.00	\$ (6,000.00)
Supplies	\$ 10,000.00	\$ 15,000.00	\$ 5,000.00
Telephone	\$ 4,200.00	\$ 13,200.00	\$ 9,000.00
Postage/Delivery	\$ 1,000.00	\$ 1,000.00	\$ -
Equipment Rental/Maint	\$ 3,500.00	\$ 15,000.00	\$ 11,500.00
Depreciation	\$ 25,000.00	\$ 31,000.00	\$ 6,000.00
Marketing	\$ 16,000.00	\$ 26,000.00	\$ 10,000.00
Printing	\$ 10,000.00	\$ 10,000.00	\$ -
Audit/Actuary	\$ 30,000.00	\$ 30,000.00	\$ -
Insurance	\$ 55,000.00	\$ 72,000.00	\$ 17,000.00
Travel	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
Total Expenses	\$ 2,677,200.00	\$ 3,665,340.00	\$ 988,140.00
Other Uses:			
Retiree OPEB Premiums	\$ 150,000.00	\$ 160,000.00	\$ 10,000.00
Retiree Pension Expense	\$ 359,237.00	\$ 543,333.00	\$ 184,096.00
Retiree OPEB Expense		\$ -	\$ -
Total Expenses and Other Uses	\$ 3,186,437.00	\$ 4,368,673.00	\$ 1,182,236.00
			\$ -
Net Income from Operations	\$ 339,563.00	\$ 903,327.00	\$ 563,764.00



RESOLUTION NO. 23-23

California Fairs Financing Authority
d/b/a
California Construction Authority

November 9, 2023

Resolution Approving the 2024 CFFA Operating Budget

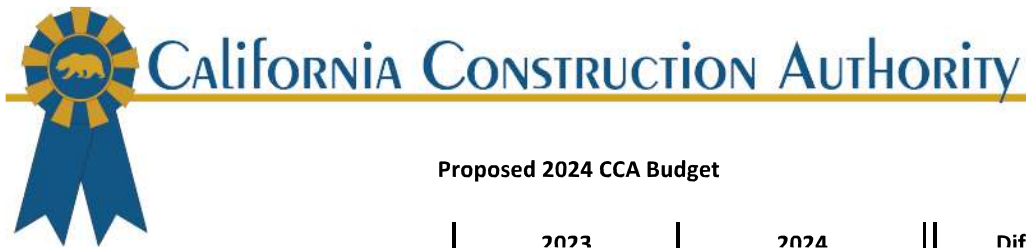
BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CALIFORNIA FAIRS FINANCING AUTHORITY THAT:

The 2024 CFFA Operating Budget, attached hereto as Exhibit "A", is hereby approved and adopted.

CHAIR

ATTEST:

SECRETARY



Proposed 2024 CCA Budget

	2023 Budget	2024 Budget	Difference (YOY)
Revenues:			
Project Admin Fees	\$ 1,426,000.00	\$ 3,332,000.00	\$ 1,906,000.00
Project Inspection	\$ -	\$ -	\$ -
CDFA Grant Project	\$ 1,850,000.00	\$ 1,940,000.00	\$ 90,000.00
Prior Years Recovery	\$ -	\$ -	\$ -
Misc Revenue	\$ 250,000.00	\$ -	\$ (250,000.00)
Total Revenue:	\$ 3,526,000.00	\$ 5,272,000.00	\$ 1,746,000.00
Expenses:			
CCA Salaries and Wages	\$ 1,445,000.00	\$ 1,925,000.00	\$ 480,000.00
CCA Taxes/Benefits	\$ 680,000.00	\$ 775,000.00	\$ 95,000.00
CFSa Services	\$ 15,500.00	\$ 13,500.00	\$ (2,000.00)
IT Services	\$ 68,000.00	\$ 92,000.00	\$ 24,000.00
Consulting/Professional Svcs	\$ 174,000.00	\$ 501,640.00	\$ 327,640.00
Legal Svcs	\$ 51,000.00	\$ 52,000.00	\$ 1,000.00
Education & Seminars	\$ 10,000.00	\$ 10,000.00	\$ -
Professional Dues/Licensing	\$ 3,000.00	\$ 3,000.00	\$ -
Board Expense	\$ 10,000.00	\$ 10,000.00	\$ -
Rent	\$ 56,000.00	\$ 50,000.00	\$ (6,000.00)
Supplies	\$ 10,000.00	\$ 15,000.00	\$ 5,000.00
Telephone	\$ 4,200.00	\$ 13,200.00	\$ 9,000.00
Postage/Delivery	\$ 1,000.00	\$ 1,000.00	\$ -
Equipment Rental/Maint	\$ 3,500.00	\$ 15,000.00	\$ 11,500.00
Depreciation	\$ 25,000.00	\$ 31,000.00	\$ 6,000.00
Marketing	\$ 16,000.00	\$ 26,000.00	\$ 10,000.00
Printing	\$ 10,000.00	\$ 10,000.00	\$ -
Audit/Actuary	\$ 30,000.00	\$ 30,000.00	\$ -
Insurance	\$ 55,000.00	\$ 72,000.00	\$ 17,000.00
Travel	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
Total Expenses	\$ 2,677,200.00	\$ 3,665,340.00	\$ 988,140.00
Other Uses:			
Retiree OPEB Premiums	\$ 150,000.00	\$ 160,000.00	\$ 10,000.00
Retiree Pension Expense	\$ 359,237.00	\$ 543,333.00	\$ 184,096.00
Retiree OPEB Expense		\$ -	\$ -
Total Expenses and Other Uses	\$ 3,186,437.00	\$ 4,368,673.00	\$ 1,182,236.00
			\$ -
Net Income from Operations	\$ 339,563.00	\$ 903,327.00	\$ 563,764.00



AGENDA ITEM #3



MEMORANDUM

DATE: November 9, 2023

TO: CCA BOARD OF DIRECTORS

FROM: Randy Crabtree, Jr., Executive Officer

SUBJECT: **Increase to CCA Pay Scales**

Background

CCA Policy No. 120, Wage and Salary Administration, provides for an annual evaluation of Cost of Living and Pay Structure. Section IV (E) requires that salary ranges of the entire pay structure be reviewed by the HR Administrator each year to determine the adequacy for current business conditions, taking into consideration the availability of funds, the cost of living as indicated by the CPI, and structure adjustment trends at related organizations. The HR Administrator shall submit recommended structure adjustments to the Board for consideration.

In accordance with CCA policy staff has reviewed the CCA pay structure to determine their adequacy for current business and cost of living conditions. Staff review of the current pay structure focused on the cost of living as indicated by the Consumer Price Index (CPI).

- **CPI:** The Consumer Price Indexes issued by the Bureau of Labor Statistics for the past year reflect a growth of 3.9% for west urban consumers.
- The increase associated with the CPI should be sufficient to meet the needs of the workforce.

The charts below show the proposed increases to the pay scale by 3.9%:



Annual Salary Range - Non-Exempt Employees							
SG	Job Title	Min	(Proposed Min)	Mid	(Proposed Mid)	Max	(Proposed Max)
1	Office Assistant I Account Clerk Trainee Intern	\$31,606	\$32,839	\$36,553	\$39,514	\$41,499	\$43,116.95
2	Account Clerk I	\$37,976	\$39,457	\$40,634	\$42,219	\$43,291	\$44,979.15
3	Office Assistant II	\$35,352	\$36,731	\$40,501	\$42,081	\$45,648	\$47,428.76
4	Account Clerk II	\$42,556	\$44,215	\$45,089	\$46,847	\$47,620	\$49,477.40
5	Office Assistant III	38,887	\$40,403	\$44,551	\$46,288	\$50,212	\$52,170.74
6	Senior Account Clerk Office Assistant IV	\$44,720	\$46,464	\$49,597	\$51,531	\$55,234	\$57,387.81
7	Construction Inspector I	\$58,245	\$60,517	\$76,736	\$79,729	\$95,226	\$98,940.20
8	Construction Inspector II	\$70,126	\$72,860	\$87,438	\$90,848	\$96,900	\$100,679.10
9	Construction Inspector III	\$75,477	\$78,420	\$95,351	\$99,070	\$104,749	\$108,834.11

Exempt Employees							
SG	Job Title	Min	(Proposed Min)	Mid	(Proposed Mid)	Max	(Proposed Max)
1	Accounting Technician I Administrative Technician	\$37,746	\$39,218	\$41,521	\$43,141	\$45,296	\$47,062.61
2	Accounting Technician II	\$49,214	\$51,133	\$49,520	\$51,451	\$49,825	\$51,768.64
3	Accountant I Construction Office Administrator I	\$57,204	\$59,435	\$76,009	\$78,974	\$94,813	\$98,511.15
4	Accountant II Construction Project Coordinator I	\$47,847	\$49,713	\$73,080	\$75,930	\$98,313	\$102,146.82
5	Accounting Department Supervisor Construction Office Administrator II	75,477	\$78,421	\$89,886	\$93,392	\$104,295	\$108,362.38
6	Construction Project Coordinator II	\$69,055	\$71,748	\$83,195	\$86,439	\$108,144	\$112,361.95
7	Construction Project Manager I Program Manager I	\$62,970	\$65,426	\$93,669	\$97,322	\$124,366	\$129,216.07
8	Construction Project Manager II Construction Superintendent Program Manager II	\$70,126	\$72,861	\$103,465	\$107,500	\$135,722	\$141,014.86
9	Construction Project Manager III Construction Project Architect I Construction Project Engineer I	\$83,024	\$86,262	\$109,875	\$114,160	\$150,483	\$156,351.59



Management Exempt Employees							
SG	Job Title	Min	(Proposed Min)	Mid	(Proposed Mid)	Max	(Proposed Max)
M-1	Chief Financial Officer Deputy Executive Director	\$105,070	\$109,168	\$134,733	\$139,988	\$164,394	\$170,805.53
M-2	Construction Manager Chief Operations Manager	\$98,196	\$102,026	\$140,641	\$146,126	\$183,087	\$190,227.20
M-3	Managing Project Architect Managing Project Engineer	\$98,196	\$102,026	\$147,769	\$153,532	\$197,343	\$205,039.42
M-4	Executive Director	\$124,621	\$129,481	\$152,689	\$158,644	\$218,137	\$226,644.50

Recommendation

It is recommended that the board approve a 3.9% general wage increase to all levels of non-exempt, exempt, and management-exempt employee salary ranges within CCA's current pay scale structure.



RESOLUTION NO. 23-24

California Fairs Financing Authority
d/b/a
California Construction Authority

November 9, 2023

Resolution approving increase to CCA Pay Scales

BE IT RESOLVED BY THE CALIFORNIA FAIRS FINANCING AUTHORITY:

Effective January 1, 2024, the California Construction Authority non-exempt, exempt and management-exempt employee salary pay scale ranges are hereby increased by 3.9% as reflected in Exhibit A attached hereto.

CHAIR

ATTEST:

SECRETARY

Annual Salary Range - Non-Exempt Employees				
SG	Job Title	Min	Mid	Max
1	Office Assistant I Account Clerk Trainee Intern	\$32,839	\$39,514	\$43,116.95
2	Account Clerk I	\$39,457	\$42,219	\$44,979.15
3	Office Assistant II	\$36,731	\$42,081	\$47,428.76
4	Account Clerk II	\$44,215	\$46,847	\$49,477.40
5	Office Assistant III	\$40,403	\$46,288	\$52,170.74
6	Senior Account Clerk Office Assistant IV	\$46,464	\$51,531	\$57,387.81
7	Construction Inspector I	\$60,517	\$79,729	\$98,940.20
8	Construction Inspector II	\$72,860	\$90,848	\$100,679.10
9	Construction Inspector III	\$78,420	\$99,070	\$108,834.11
Exempt Employees				
SG	Job Title	Min	Mid	Max
1	Accounting Technician I Administrative Technician	\$39,218	\$43,141	\$47,062.61
2	Accounting Technician II	\$51,133	\$51,451	\$51,768.64
3	Accountant I Construction Office Administrator I	\$59,435	\$78,974	\$98,511.15
4	Accountant II Construction Project Coordinator I	\$49,713	\$75,930	\$102,146.82
5	Accounting Department Supervisor Construction Office Administrator II	\$78,421	\$93,392	\$108,362.38
6	Construction Project Coordinator II	\$71,748	\$86,439	\$112,361.95
7	Construction Project Manager I Program Manager I	\$65,426	\$97,322	\$129,216.07
8	Construction Project Manager II Construction Superintendent Program Manager II	\$72,861	\$107,500	\$141,014.86
9	Construction Project Manager III Construction Project Architect I Construction Project Engineer I	\$86,262	\$114,160	\$156,351.59

Management Exempt Employees				
SG	Job Title	Min	Mid	Max
M-1	Chief Financial Officer Deputy Executive Director	\$109,168	\$139,988	\$170,805.53
M-2	Construction Manager Chief Operations Manager	\$102,026	\$146,126	\$190,227.20
M-3	Managing Project Architect Managing Project Engineer	\$102,026	\$153,532	\$205,039.42
M-4	Executive Director	\$129,481	\$158,644	\$226,644.50



AGENDA ITEM #4



MEMORANDUM

DATE: November 9, 2023

TO: CCA BOARD OF DIRECTORS

FROM: Randy Crabtree, Jr., Executive Officer

SUBJECT: Election and Appointment of Board Officers

Background and Discussion

Per the procedures established, The Vice-Chair of the CCA Board is to transition to Board Chair and assume the position for the next Calendar year. Regarding the position of Vice-Chair, each year the CCA board is to solicit interest and/or nominations, if any, for consideration for election to serve. When nominations are received for the Vice Chair, the Board shall vote on the nominations and, if elected, the new officer shall assume their position as of January 1st the following year.

Current Board Officers:

Board Officers	Board / Staff Member Appointed	Appointment Date
Board Chair	Carlene Moore	11/18/22
Board Vice-Chair	Michele Richards	11/18/22
Secretary	Randy Crabtree / Kristie Riddlesperger	11/18/22
Treasurer	Randy Crabtree / Marcus Lee	11/18/22
Controller	Randy Crabtree	11/18/22



AGENDA ITEM #5



MEMORANDUM

DATE: November 9, 2023

TO: CCA BOARD OF DIRECTORS

FROM: Randy Crabtree Jr., Executive Officer

SUBJECT: **Adoption of Schedule of Regular Board Meetings for 2024**

Background

Annually, the board adopts a schedule of regular board meetings for the year. It is the tradition of CCA to conduct at least four regular board meetings a year, with the addition of special board meetings as the need arises.

CCA board meetings may be scheduled at the board's discretion. The following is a proposed meeting schedule for 2024.

PROPOSED REGULAR CCA BOARD MEETINGS FOR 2024

Date	Type	Time
January 2nd	In-Person	3:00 p.m.
March 6th	Teleconference	10:00 a.m.
May 1st	Teleconference	10:00 a.m.
July 10th	Teleconference	10:00 a.m.
September 4th	Teleconference	10:00 a.m.
November 7th	In-Person	3:00 p.m.



RESOLUTION NO. 23-25

California Fairs Financing Authority
d/b/a
California Construction Authority

November 9, 2023

Resolution Approving Schedule of 2024 Regular Meetings of CFFA Board of Directors

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CALIFORNIA FAIRS FINANCING AUTHORITY THAT:

The schedule of Regular Meetings of the CFFA Board of Directors for 2024 is hereby approved as follows:

Date	Time
January 2nd	3:00 p.m.
March 6th	10:00 a.m.
May 1st	10:00 a.m.
July 10th	10:00 a.m.
September 4th	10:00 a.m.
November 7th	3:00 p.m.

CHAIR

ATTEST:

SECRETARY



AGENDA ITEM #6



MEMORANDUM

DATE: November 9, 2023

TO: CCA BOARD OF DIRECTORS

FROM: Randy Crabtree Jr., Executive Officer

SUBJECT: CCA Fair Satisfaction Survey

Background

The firm Intellisurvey, Inc. was engaged to conduct a customer satisfaction survey throughout the fair network on our behalf. Intellisurvey has performed all necessary work and have compiled the results of the survey for the board to review and discuss.

IntelliSurvey

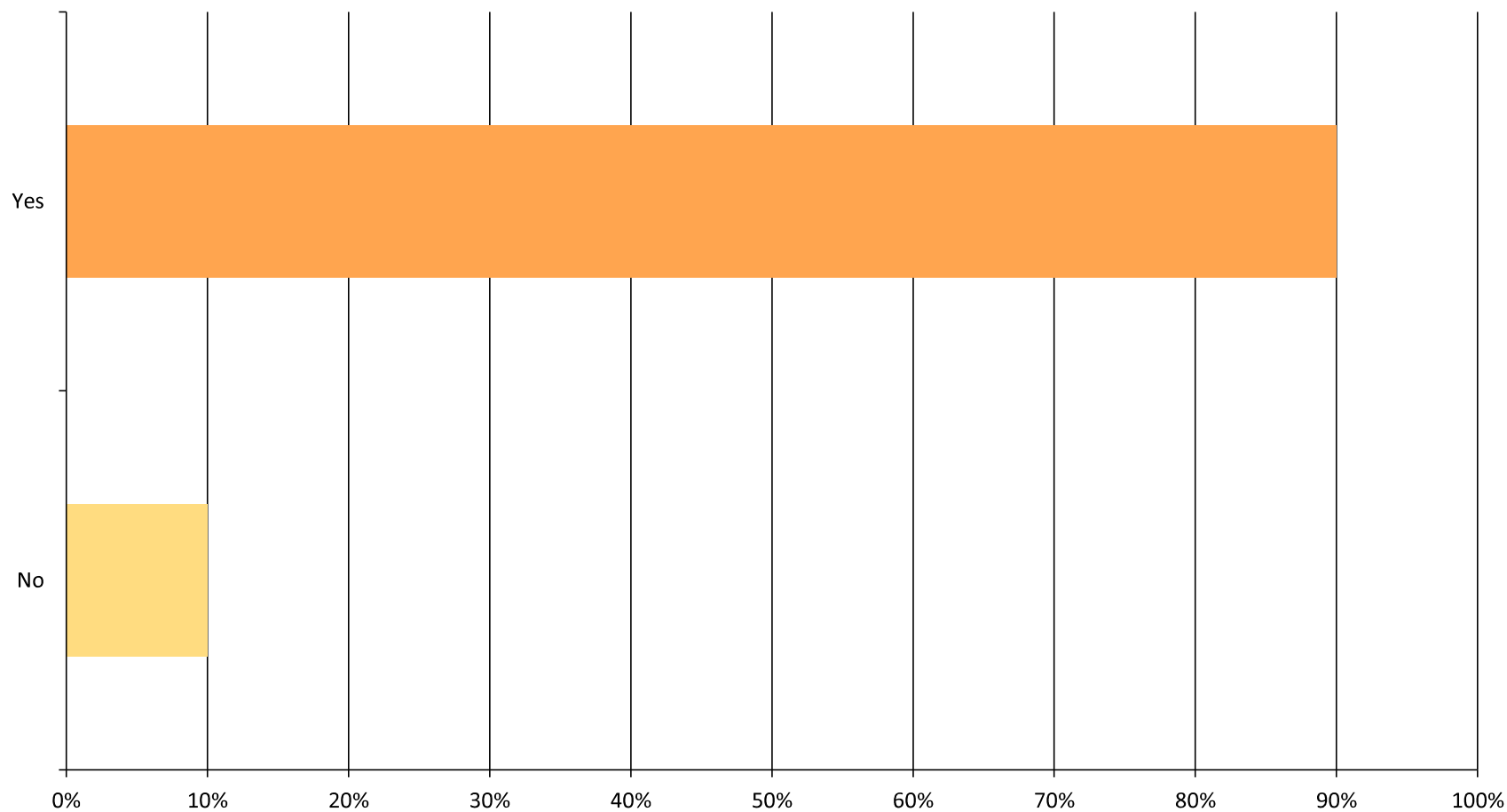
California Construction Authority

Annual Fair Ground Survey 2023

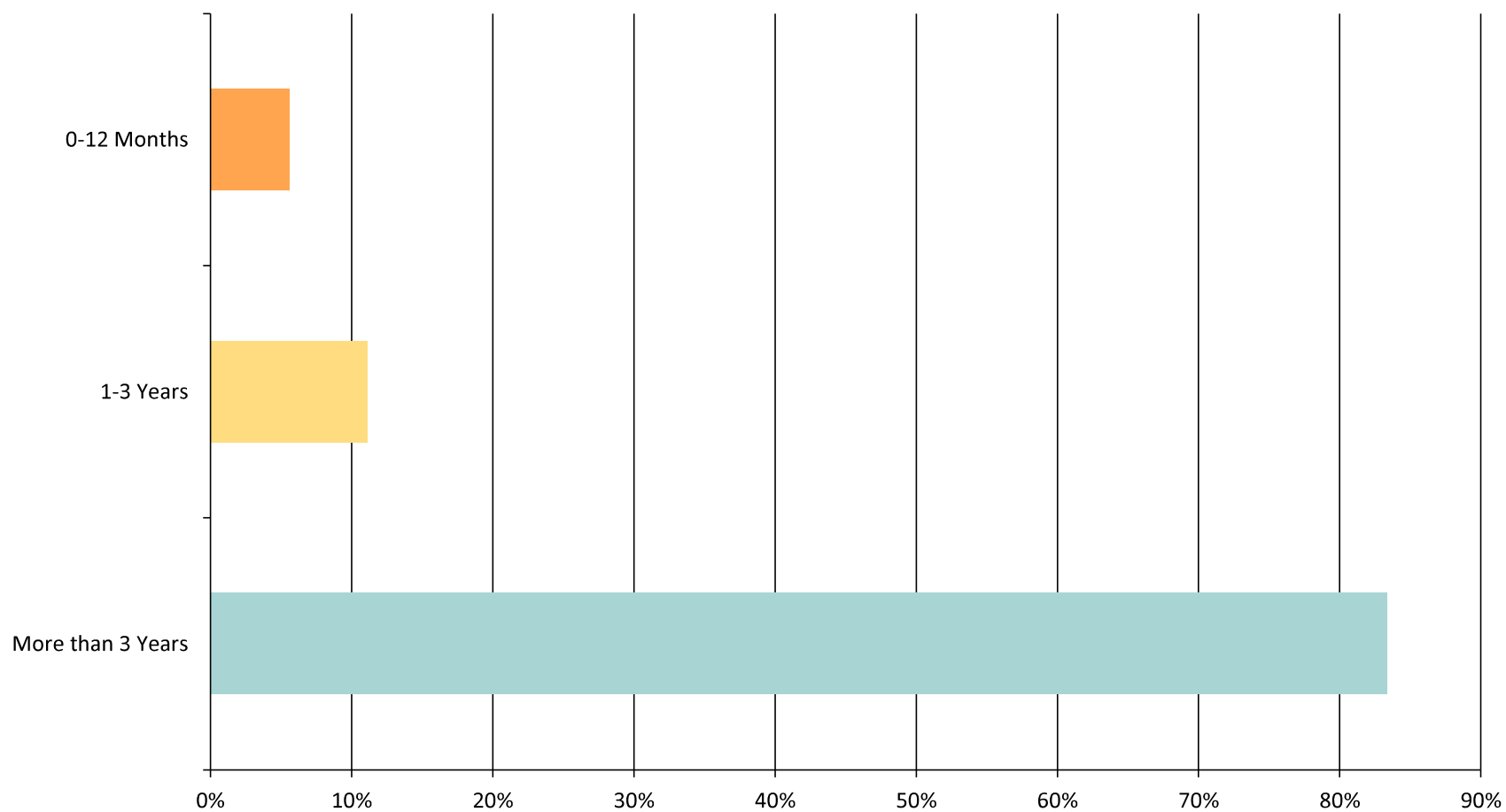
October 27th, 2023



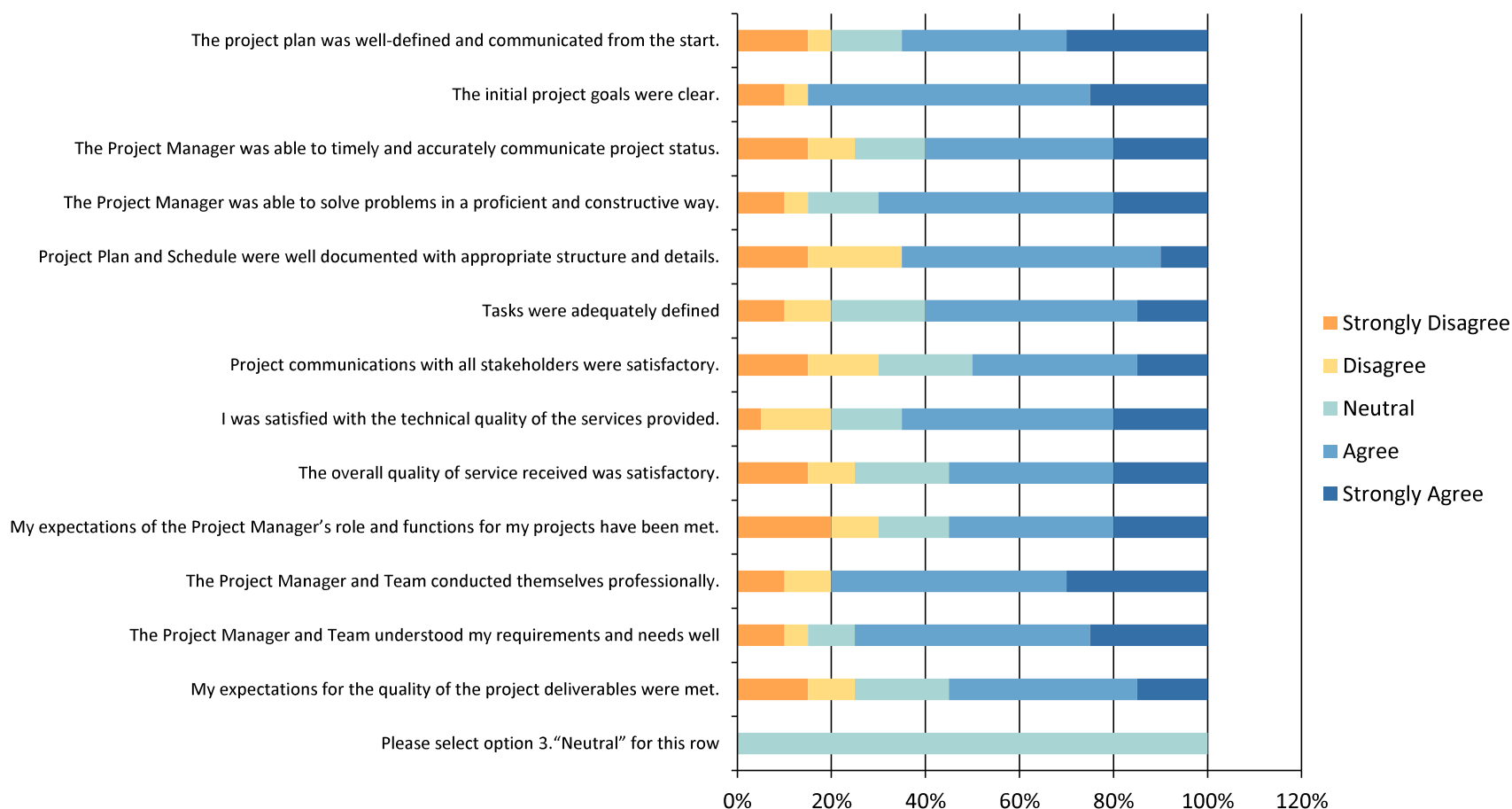
Are you currently considering Capital Improvement projects within the next year?



How long have you used California Construction Authority (CCA) services?

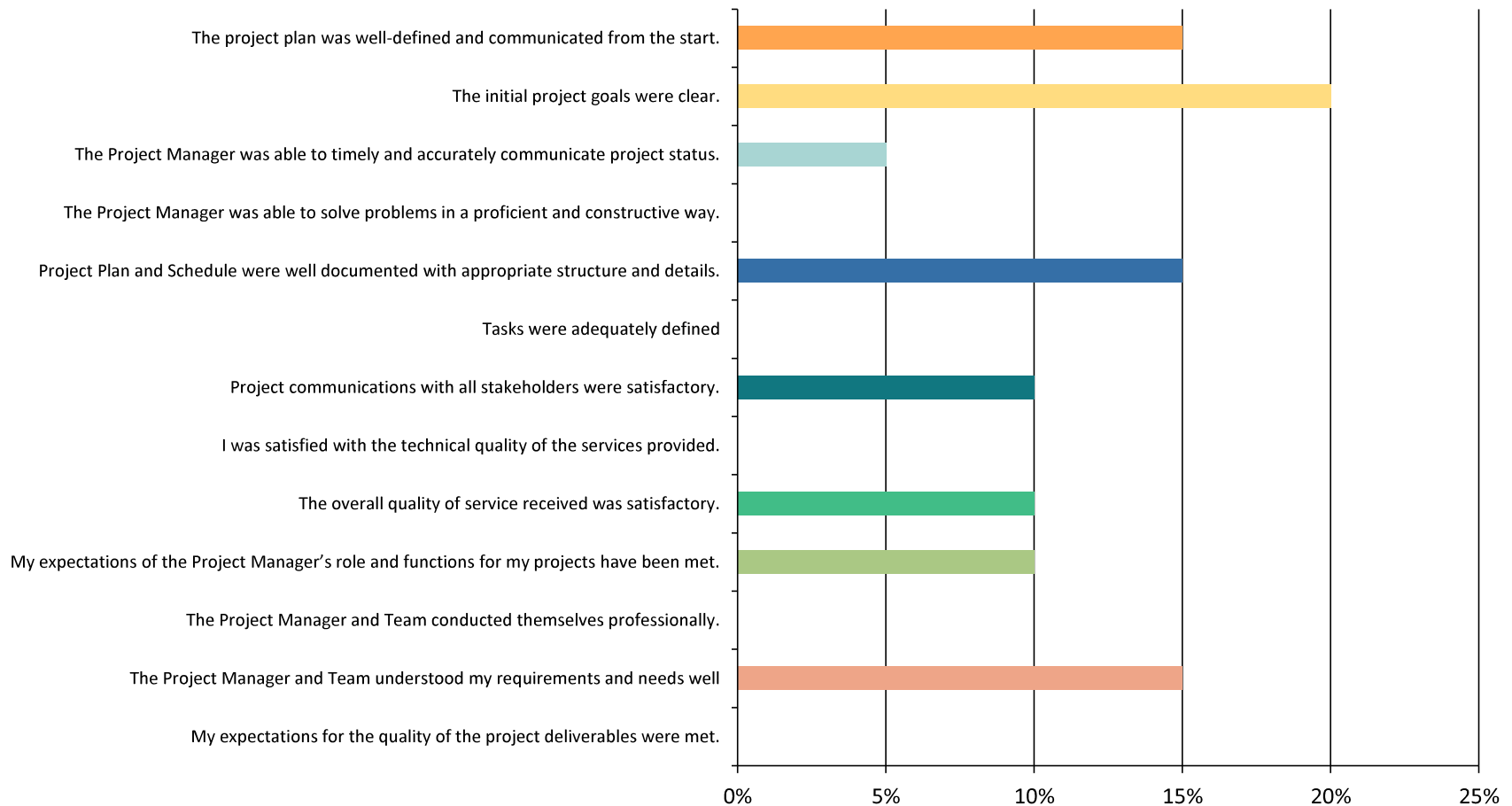


Please rate how much you agree with the following statements based on your experience with California Construction Authority's services.



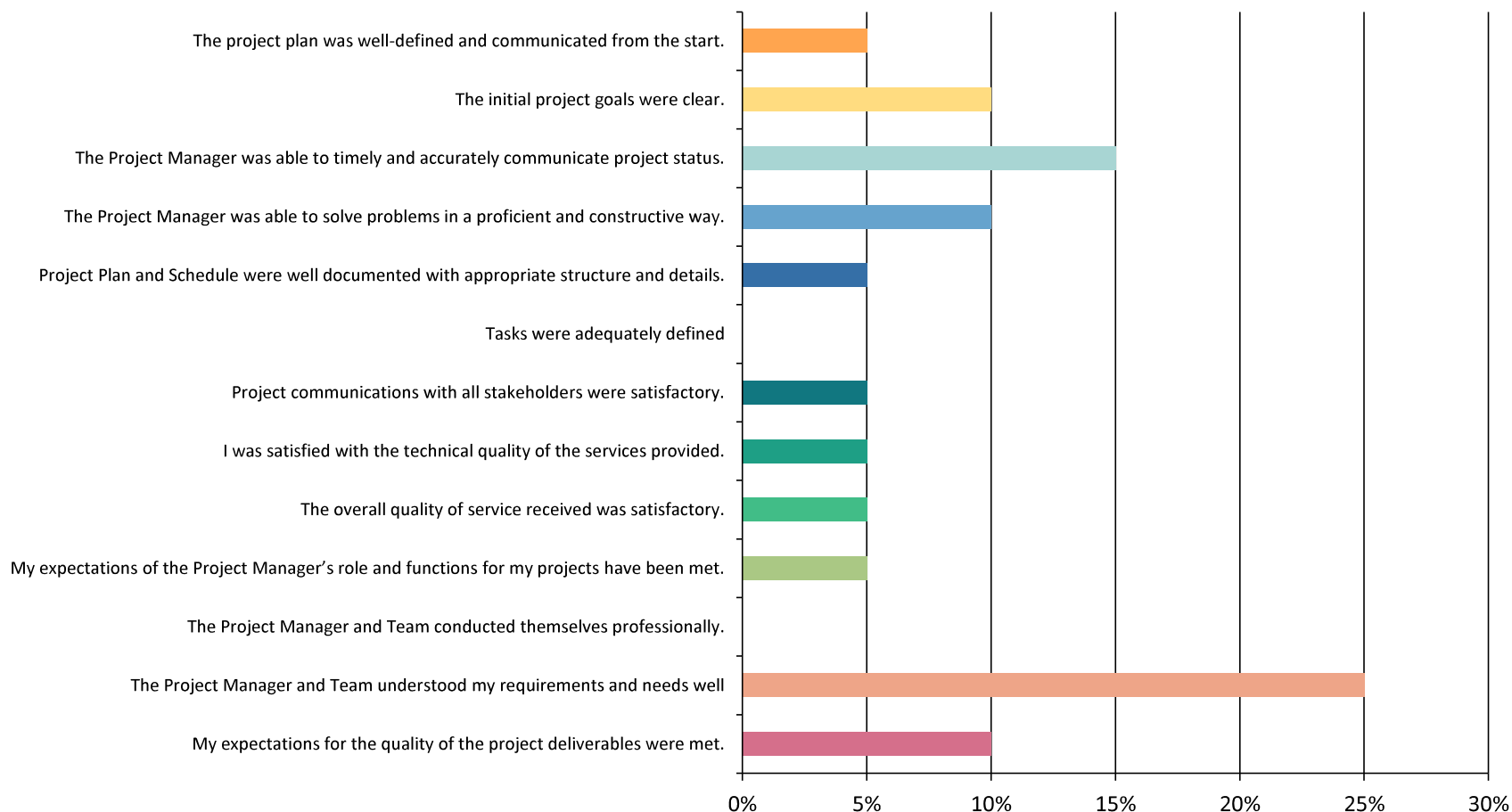
Please rank the top 3 most important aspects of Capital Improvement services for your business/organization, with 1= the most important.

Rank #1



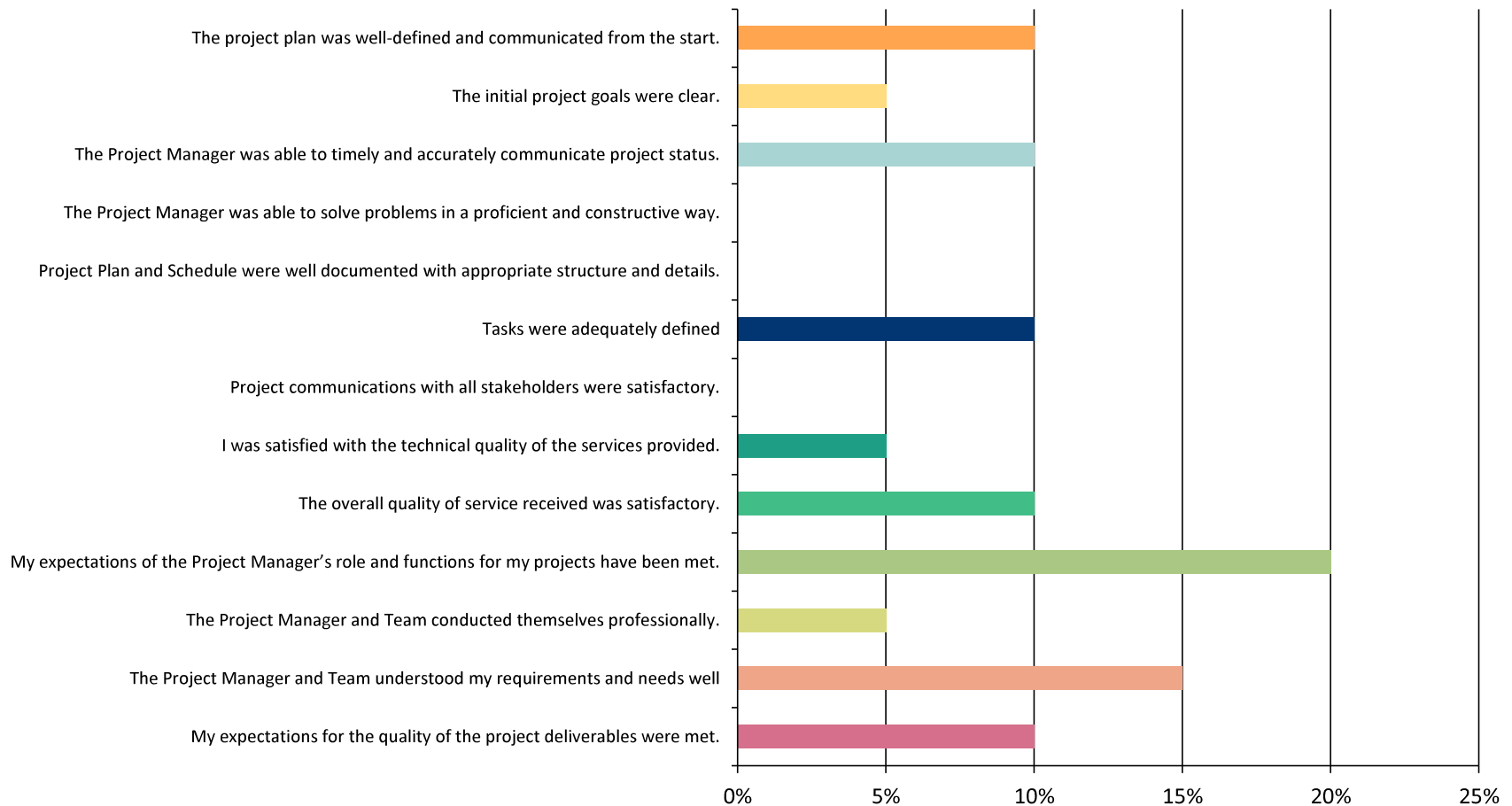
Please rank the top 3 most important aspects of Capital Improvement services for your business/organization, with 1= the most important.

Rank #2



Please rank the top 3 most important aspects of Capital Improvement services for your business/organization, with 1= the most important.

Rank #3

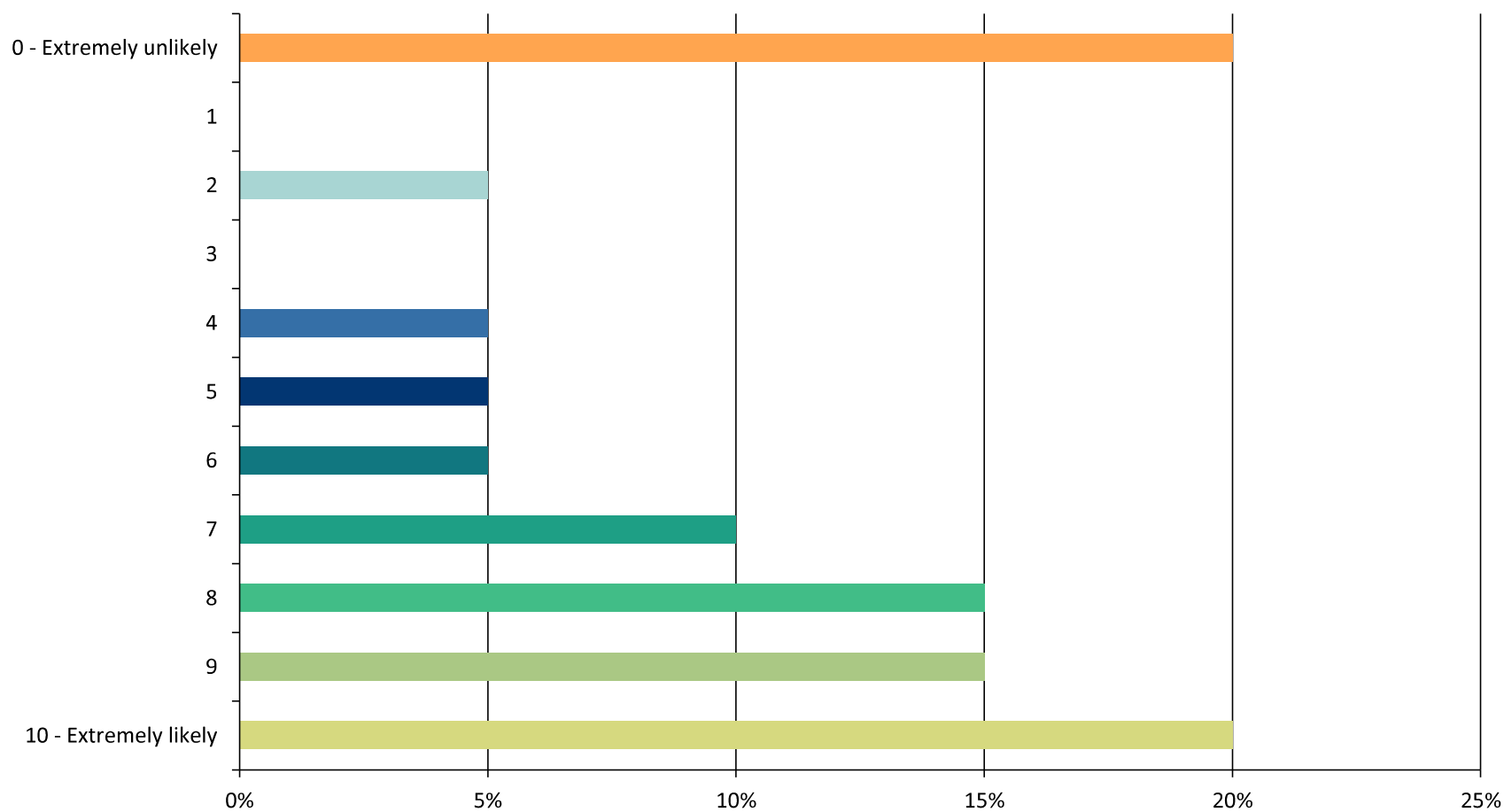


How likely are you to recommend CCA services to a colleague?

0-6: Detractors

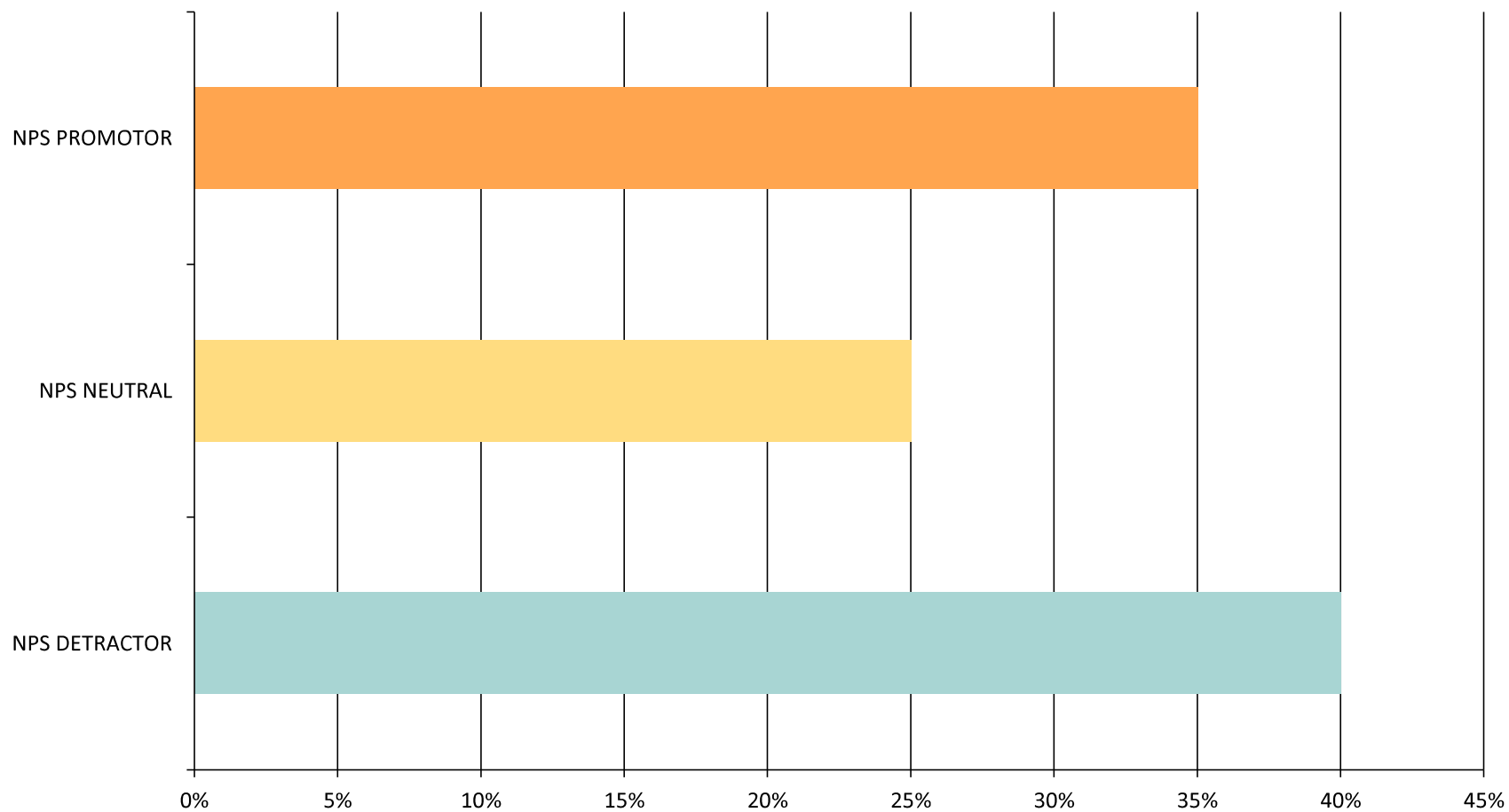
7-8: Passives

9-10: Promoters



NPS Score (100 to 100) : -5

% Promoters - % Detractors



Please provide suggestions on how we can improve our services to you.

- "Thank you for the service provided."
- "Lower costs! We can't afford to pay you and the contractor. We simply don't have the money."
- "Regular updates on a project to keep our board members informed."
- "CCA needs to manage the project if they are going to continue to want business."
- "I found pricing to be outrageous and my team managed the day to day work and progress of the contractor. Communicate more to the fair so they know what is going on and actually show up to manage the contractor. Do not just manage from Sacramento"
- "CCA to provide a dedicated on-site project supervisor. More responsiveness without having to be the "squeaky wheel."
- "We don't use CCA much but when we have it has been a good experience"
- "Be transparent and communicate"
- "I have worked in this industry since 2001 and have worked with CCA on countless projects over the years. It is so frustrating what has happened to CCA with the lack of communication and professionalism. Feel free to reach out if you would like more information. I'm always happy to share the horrible experiences the Monterey County Fair continues to have with this organization while constantly hoping things will improve....."
- "NONE - I'M SATISFIED"
- "do what you say you will do"
- "Everything went pretty well"
- "You guys need more help!"
- "At this time everything is satisfactory."
- "CCA has always been open, helpful and available. We are lucky to have them as a partner."
- "Please respond to inquiries within 48 hours, not two or three weeks. Please complete projects in a timely fashion, to avoid additional damage and harm to the facility."



INFORMATIONAL ITEMS



INFORMATIONAL ITEM #1

CFFA Operating Fund Summary

For the Month of October 31, 2023

Revenues:	Budget	Actual	Variance
Project Admin Fees	118,833	140,443	21,609
Project Inspection Fees	0	0	0
CDFA Grant Project Planning Fees	154,167	6,570	(147,596)
Prior Years Recovery (Loss)	0	0	0
Miscellaneous Revenue	20,833	0	(20,833)
Total Revenue:	293,833	147,013	(146,820)
Other Sources:			
OPEB-CERBT Reimbursement	0	0	0
Total Revenues and Other Sources:	293,833	147,013	(146,820)
Expenses:			
CFFA Salaries, Taxes and Benefits	177,083	126,324	(50,760)
CFSA Agreement Services	1,292	0	(1,292)
IT Services	5,667	(1,333)	(6,999)
Consulting/Professional Services	14,500	381	(14,119)
Legal Services	4,250	0	(4,250)
Education & Seminars	833	1,999	1,166
Professional Dues & Licensing	250	139	(111)
Board Expense	833	0	(833)
Rental & Storage	4,667	3,754	(912)
Supplies	833	1,942	1,109
Telephone	350	0	(350)
Postage/Delivery	83	16	(67)
Equipment Rental/Maintenance	292	285	(7)
Depreciation	2,083	0	(2,083)
Advertising	0	0	0
Marketing	1,333	1,325	(8)
Printing	833	108	(726)
Audit/Actuary	2,500	0	(2,500)
Insurance	4,583	5,066	483
Inspection Services	0	0	0
Travel	833	339	(494)
Total Expenses:	223,100	140,345	(82,755)
Other Uses:			
OPEB Premiums	12,500	11,709	(791)
Total Expenses and Other Uses:	235,600	152,054	(83,546)
Net Income from Operations	58,233	(5,041)	(63,274)
Other Items of Revenue & Expense			
Retiree Pension Expense	29,936	36,022	6,086
Retiree OPEB expense	0	0	0
Net Income per Income Statement	28,297	(41,063)	(69,360)

CFFA Operating Fund Summary

October 31, 2023 (YTD)

Revenues:	Budget	Actual	Variance
Project Admin Fees	1,188,333	1,990,415	802,082
Project Inspection Fees	0	0	0
CDFA Grant Project Planning Fees	1,541,667	688,933	(852,734)
Prior Years Recovery (Loss)	0	0	0
Miscellaneous Revenue	208,333	88,999	(119,334)
Total Revenue:	2,938,333	2,768,347	(169,986)
Other Sources:			
OPEB-CERBT Reimbursement	0	0	0
Total Revenues and Other Sources:	2,938,333	2,768,347	(169,986)
Expenses:			
CFFA Salaries, Taxes and Benefits	1,770,833	1,249,058	(521,775)
CFSa Agreement Services	12,917	9,875	(3,042)
IT Services	56,667	43,147	(13,520)
Consulting/Professional Services	145,000	185,340	40,340
Legal Services	42,500	29,468	(13,032)
Education & Seminars	8,333	1,999	(6,334)
Professional Dues & Licensing	2,500	139	(2,361)
Board Expense	8,333	909	(7,424)
Rental & Storage	46,667	40,136	(6,531)
Supplies	8,333	10,570	2,237
Telephone	3,500	2,717	(783)
Postage/Delivery	833	496	(338)
Equipment Rental/Maintenance	2,917	3,087	170
Depreciation	20,833	4,426	(16,408)
Advertising	0	269	269
Marketing	13,333	5,332	(8,002)
Printing	8,333	1,180	(7,154)
Audit/Actuary	25,000	2,400	(22,600)
Insurance	45,833	62,806	16,972
Inspection Services	0	0	0
Travel	8,333	18,925	10,592
Total Expenses:	2,231,000	1,672,276	(558,724)
Other Uses:			
OPEB Premiums	125,000	117,236	(7,764)
Total Expenses and Other Uses:	2,356,000	1,789,513	(566,487)
Net Income from Operations	582,333	978,835	396,502
Other Items of Revenue & Expense			
Retiree Pension Expense	299,364	358,419	59,055
Retiree OPEB expense	0	0	0
Net Income per Income Statement	282,969	620,416	337,446

CALIFORNIA FAIRS FINANCING AUTHORITY
STATEMENT OF NET POSITION
October 31, 2023 (YTD)

	2023	2022
Assets		
Cash Operating	\$ 858,766	\$ 103,078
Restricted Cash - Projects	32,428,214	6,611,854
Cash LAIF Local Agency Investment Fund	0	439
Restricted Cash Grants	1,937,438	6,971,619
Restricted Cash PV1	740,994	740,994
Restricted Cash PV2	6,000	6,000
Accounts Receivable Operating	0	67,169
Accounts Receivable Projects	0	264,220
Accounts Receivable Grants	0	0
Accounts Receivable PV1	0	0
Prepaid Expenses	46,953	29,638
Fixed Assets-Net	15,895	16,065
Pension Contribution F&E	309,572	309,572
OPEB/CERBT Account at PERS	767,237	918,298
Total Assets	\$ 37,111,068	\$ 16,038,946
Deferred outflows of resources Pensions	587,956	587,956
Deferred outflows of resources OPEB	204,957	226,792
Total Assets & pension deferrals	37,903,981	16,853,694
Liabilities		
Accounts Payable Operating	\$ 40,710	104,890
Accounts Payable Projects	861,353	451,508
Accounts Payable Grants	1,087,022	778,251
Project Funds Held	30,976,630	5,913,204
Grant Funds Held Deferred Maintenance	300,841	5,681,191
Due to F&E PV1	1,050,566	1,050,566
Line of Credit - Other Note	0	122,667
Other Liability PV2	0	0
Other Liability PNC PV2	6,000	6,000
Unearned Revenue	1,139,806	759,758
OPEB/CERBT Liability	2,016,343	2,603,167
Pension Liability Accrued Expense	0	0
Pension Liability Net projection	2,640,309	2,645,746
Pension Liability F&E Contribution	309,572	309,572
Total Liabilities	\$ 40,429,151	\$ 20,426,519
Deferred inflows of resources Pensions	2,605,461	2,605,461
Deferred inflows of resources OPEB	463,393	198,153
Total Liabilities & pension deferrals	43,498,005	23,230,133
Net Position		
Net Position, beginning of year	\$ (6,214,439)	\$ (6,141,237)
Increase (Decrease) in Net Position	620,416	(235,203)
Net Position, end of year	\$ (5,594,024)	\$ (6,376,440)
Total Liabilities and Retained Earnings	\$ 37,903,981	\$ 16,853,694

California Fairs Financing Authority
Statement of Operations (YTD)
October 31, 2023

Revenues:	Actual
Operating Revenue	
CDFA Grant Project Planning Fees	688,933
Project Fees	2,079,414
Inspection Fees	0
Interest Revenue	0
Prior Years Recovery (Loss)	0
Total Revenue:	\$ 2,768,347
Other Sources:	
OPEB-CERBT	
Reimbursement	0
Total Revenues and Other Sources:	\$ 2,768,347
Expenses:	
Operating Expenses	
Salaries & Wages	1,056,871
Taxes & Benefits	192,187
General Expense	423,218
Pension Expense, Accrued Liability	358,419
OPEB Expense, Accrued Liability	0
Total Expenses:	\$ 2,030,696
Other Uses:	
OPEB Premiums	117,236
Total Expenses and Other Uses:	\$2,147,932
Net Income	\$ 620,416



INFORMATIONAL ITEM#2



CALIFORNIA CONSTRUCTION AUTHORITY

Construction Report

Current as of 11/3/2023

History

CCA continues to provide construction and inspection services to the Fair Industry for ongoing and new projects.

Organization

Randy Crabtree Jr., Executive Officer
 Michael Sellens, Project Manager III
 Sean Slay, Project Manager II
 Travis Johnson, Project Manager I
 Stewart Deluz, Project Manager I
 Jeff Berry, Project Manager I
 Marcus Lee, Office Administrator
 Kristie Riddlesperger, Office Assistant I
 Bren Walker, Program Manager I
 Elaine Richmond, Project Coordinator
 Gisela Perez Verduzco, Project Coordinator I
 Krystal Toledo, Project Coordinator I
 Stephen White, Inspector of Record
 Jasmeene Heden, Office Assistant
 Kari Hammond, Accounting Consultant
 Ben Brown, Part Time Grant Writer

Completed Projects

7th DAA Monterey County Fairgrounds (Monterey) – PSPS Mitigation Two

Contract Amount: \$27,529.00

CCA Revenue: \$2,690.00

Start Date: 8/2/2023

Completion Date: 9/30/2023

Description: Different funding source for change order for existing PSPS project.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – Fire Watch Tower Concrete Path Replacement

Contract Amount: \$3,993.00

CCA Revenue: \$399.00

Start Date: 2/21/2023

Completion Date: 10/15/2023

Description: CCA engaged design and facilitate bidding for the main fairground concrete path replacement.



13th DAA, Yuba-Sutter Fair (Yuba City) – Main Exhibit Building HVAC (CS)

Contract Amount: \$530,450.00

CCA Revenue: \$53,045.00

Start Date: 10/18/2021

Completion Date: 9/20/2023

Description: Deferred maintenance grant project. Design development, bidding, and construction oversight for the removal and replacement of cooling and heating system.

21st DAA, Big Fresno Fair (Fresno) – Hispanic Heritage Plaza Plan Review and Inspections

Contract Amount: \$9,055.00

CCA Revenue: \$8,880.00

Start Date: 9/1/2021

Completion Date: 9/15/2023

Description: CCA conducted plan review and inspections only of the Hispanic Heritage Hall modifications.

21st DAA, Big Fresno Fair (Fresno) – Armory Building Repair

Contract Amount: \$50,000.00

CCA Revenue: \$5,000.00

Start Date: 7/19/2023

Completion Date: 9/5/2023

Description: CCA oversaw repairs to a damaged building.

22nd DAA, San Diego County Fairgrounds (Del Mar) – O'Brien Hall Roof Replacement

Contract Amount: \$273,142.40

CCA Revenue: \$27,314.24

Start Date: 9/30/2023

Completion Date: 10/11/2023

Description: CCA provided bidding, construction oversight, and inspections to replace the roof of O'Brien Hall.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Demo Frontside Housing Building

Contract Amount: \$467,025.00

CCA Revenue: \$46,702.50

Start Date: 4/12/2023

Completion Date: 9/25/2023

Description: CCA provided bidding, construction oversight, and inspections for the demolition of the building known as Frontside.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Asphalt and Concrete Repair

Contract Amount: \$1,100,000.00

CCA Revenue: \$110,000.00

Start Date: 7/15/2023

Completion Date: 10/10/2023

Description: CCA provided bidding, construction oversight, and inspections to repair fractured asphalt on walkways and driving lanes to improve safety.



22nd DAA, San Diego County Fairgrounds (Del Mar) – DMTC Wall Removal

Contract Amount: \$2,500.00

CCA Revenue: \$1,500.00

Start Date: 6/1/2023

Completion Date: 9/30/2023

Description: CCA provided code compliance plan review and inspections for the removal of walls in the Grandstands.

32nd DAA, Orange County Fair & Event Center (Costa Mesa) – Serenity Walk

Contract Amount: \$817,000.00

CCA Revenue: \$81,700.00

Start Date: 3/7/2022

Completion Date: 10/1/2023

Description: CCA provided plan review, bidding, construction oversight, and inspections for the installation of a garden walking path by Pac-Amp Theatre.

35th DAA, Merced County Fair (Merced) – Pavilion HVAC (CS)

Contract Amount: \$888,950.00

CCA Revenue: \$88,895.00

Start Date: 9/2/2021

Completion Date: 10/15/2023

Description: Deferred maintenance grant project. Design development, bidding, and construction oversight for the removal and replacement of the cooling and heating system.

35th DAA, Merced County Fair (Merced) – Play Adventures PRI

Contract Amount: \$10,005.00

CCA Revenue: \$5,000.00

Start Date: 8/15/2023

Completion Date: 10/15/2023

Description: CCA performed plan review and inspection for the modification of existing classrooms.

35A DAA, Mariposa Fairgrounds and Exposition Center, (Mariposa) – Parking Lot ADA Design

Contract Amount: \$39,000.00

CCA Revenue: \$3,900.00

Start Date: 5/23/2022

Completion Date: 9/25/2023

Description: CCA procured a qualified consultant to provide improvements to the ADA parking lot.

39th DAA, Calaveras County Fair (Calaveras) – Wastewater System Upgrade & Improvement (SB5)

Contract Amount: \$1,518,653.00

CCA Revenue: \$210,228.00

Start Date: 7/23/2021

Completion Date: 10/31/2023

Description: Deferred maintenance grant project to upgrade/ improve the Fair's wastewater treatment system.



45th DAA, California Mid-Winter Fair (Imperial) – Electrical Upgrades (SB5)

Contract Amount: \$1,737,877.00

CCA Revenue: \$173,787.70

Start Date: 7/22/2021

Completion Date: 10/1/2023

Description: Deferred maintenance grant project to upgrade and improve the Fair's electrical system.

46th DAA, Southern California Fair (Perris) – Pavilion Paint

Contract Amount: \$33,906.25

CCA Revenue: \$3,390.63

Start Date: 4/19/2023

Completion Date: 9/30/2023

Description: CCA facilitated the bid process and oversaw construction and inspections for repainting of the Pavilion Building's exterior.

California Exposition & State Fair (Sacramento) – Entrance Steel Siding

Contract Amount: \$23,000.00

CCA Revenue: \$2,300.00

Start Date: 6/1/2023

Completion Date: 10/15/2023

Description: CCA procured contractor and oversaw construction and inspections for steel siding at The Entrance.

Mendocino County Fair - CS-Auditorium HVAC Replacement (Bridge Repair)

Contract Amount: \$157,700.00

CCA Revenue: \$15,770.00

Start Date: 6/25/2022

Completion Date: 10/10/2023

Description: CCA engaged a qualified engineer to assess the metal bridge and determine whether it will need to be replaced.



New Projects

12th DAA, Redwood Empire Fairgrounds (Ukiah) – Home Arts Roof Replacement

Contract Amount: \$5,000.00

Estimated CCA Revenue: \$750.00

Start Date: 9/27/2023

Estimated Completion Date: 12/31/2023

% Complete: 5%

Description: CCA will facilitate the bid process and oversee construction and inspections for the Home Arts Roof Replacement.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – Electronic Roadside Marquee

Contract Amount: \$10,000.00

Estimated CCA Revenue: \$1,500.00

Start Date: 9/28/2023

Estimated Completion Date: 12/31/2023

% Complete: 5%

Description: CCA will facilitate the bid process and oversee construction and inspections for the Electronic Roadside Marquee.

27th DAA, Shasta District Fair (Anderson) – Resiliency Upgrade

Contract Amount: \$4,000,000.00

Estimated CCA Revenue: \$400,000.00

Start Date: 11/1/2023

Estimated Completion Date: 6/30/2026

% Complete: 5%

Description: Design development, construction management, and code compliance to build a commercial kitchen and add HVAC to Trinity Building.

28th DAA, San Bernardino County Fair (Victorville) – Emergency Electrical Repair

Contract Amount: \$2,000.00

Estimated CCA Revenue: \$2,000.00

Start Date: 9/20/2023

Estimated Completion Date: 10/31/2023

% Complete: 100%

Description: CCA will retain a qualified electrician for an emergency electrical repair.



Current Projects

1A DAA, Cow Palace (Daly City) – North Hall Emergency Generator (Design and Construction)

Contract Amount: \$165,000.00

CCA Revenue: \$16,500.00

Start Date: 6/1/2023

Completion Date: 1/30/2024

Description: CCA will facilitate the bid process and oversee installation and inspections for the addition of a backup generator for North Hall.

1A DAA, Cow Palace (Daly City) – Main Arena Rib Cage Roofing

Contract Amount: \$26,550.00

CCA Revenue: \$3,983.00

Start Date: 8/31/2023

Completion Date: 3/31/2024

Description: CCA will facilitate the bid process and oversee installation and inspections for the coating of the main building Rid.

2nd DAA, San Joaquin County Fairgrounds (Stockton) – Well Replacement A (Drilling)

Contract Amount: \$368,565.00

CCA Revenue: \$36,856.00

Start Date: 11/30/2021

Completion Date: 3/31/2024

Description: CCA will facilitate the abandonment of an existing water well within the infield of the Fair's racetrack and install a new water well in the general vicinity of the existing well.

2nd DAA, San Joaquin County Fairgrounds (Stockton) – Well Replacement B (Infrastructure)

Contract Amount: \$390,020.00

CCA Revenue: \$34,100.00

Start Date: 9/18/2023

Completion Date: 3/31/2024

Description: CCA will facilitate the abandonment of an existing water well within the infield of the Fair's racetrack and install a new water well in the general vicinity of the existing well.

3rd DAA, Silver Dollar Fairgrounds (Chico) - Resiliency Upgrades Project

Contract Amount: \$30,000,000.00

CCA Revenue: \$3,000,000.00

Start Date: 11/1/2023

Completion Date: 6/30/2026

Description: CCA will facilitate the bid process and oversee installation and inspections for the design and build of a 40,000+ sqft. multipurpose building.



7th DAA Monterey County Fairgrounds (Monterey) – Verizon Telecom Facility

Contract Amount: \$24,600.00

CCA Revenue: \$22,600.00

Start Date: 4/24/2023

Completion Date: 3/3/2024

Description: CCA will perform plan review and inspection for a new Verizon telecommunication facility on the Grandstands.

7th DAA Monterey County Fairgrounds (Monterey) – Heritage Foundation Barn

Contract Amount: \$4,750.00

CCA Revenue: \$3,750.00

Start Date: 8/7/2023

Completion Date: 4/5/2024

Description: CCA will perform code compliance plan review and inspections for the installation of a new barn.

10th DAA, Siskiyou Golden Fairgrounds (Yreka) – Rain Rock Billboard Renovation

Contract Amount: \$4,750.00

CCA Revenue: \$3,500.00

Start Date: 6/16/2023

Completion Date: 12/15/2023

Description: CCA will perform plan review and inspection for the modification of an existing billboard sign for the Rain Rock Casino.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – TOLCS Shelter

Contract Amount: \$4,750.00

CCA Revenue: \$3,750.00

Start Date: 5/5/2023

Completion Date: 3/5/2024

Description: CCA will provide code compliance plan review and inspection services for the installation of an outdoor shelter for the Tree of Life Charter School (TOLCS).

14th DAA, Santa Cruz County Fair (Watsonville) – Heritage Hall Addition

Contract Amount: \$3,351.00

CCA Revenue: \$2,351.00

Start Date: 10/1/2017

Completion Date: 6/5/2024

Description: CCA will provide plan review and inspection services for the Heritage Hall building.

14th DAA, Santa Cruz County Fair (Watsonville) – Barn Repair Resiliency Project

Contract Amount: \$150,000.00

CCA Revenue: \$15,000.00

Start Date: 7/26/2023

Completion Date: 6/30/2025

Description: CCA will engage design, facilitate bidding, and perform code compliance and construction management to repair an existing barn.



15th DAA, Kern County Fair (Bakersfield) – Electrical Upgrade

Contract Amount: \$154,215.00

CCA Revenue: \$18,325.00

Start Date: 12/16/2021

Completion Date: 9/29/2023

Description: CCA engaged design, facilitate bidding, and oversee construction/inspections for electrical upgrades across the grounds.

15th DAA, Kern County Fair (Bakersfield) - PSPS

Contract Amount: \$143,405.87

CCA Revenue: \$20,486.00

Start Date: 7/18/2022

Completion Date: 12/31/2023

Description: The project consists of installing transfer switches, docking stations, and other electrical upgrades for the Admin Building, Building 1, and Building 2.

15th DAA, Kern County Fair (Bakersfield) – Electrical Power Extension

Contract Amount: \$122,019.00

CCA Revenue: \$12,201.00

Start Date: 4/3/2023

Completion Date: 12/15/2023

Description: CCA will facilitate the extension the distribution of electrical power and install new plug-in boxes in Flea Market area.

15th DAA, Kern County Fair (Bakersfield) – Interior Various Paving

Contract Amount: \$700,000.00

CCA Revenue: \$70,000.00

Start Date: 7/1/2023

Completion Date: 12/30/2023

Description: CCA will facilitate the bid process and oversee construction and inspections to mill/grind existing paving (three-inch nominal) over the full extent of the area to be paved.

16th DAA, California Mid-State Fair (Paso Robles) – Estrella Hall Upgrades (CS)

Contract Amount: \$1,397,089.00

CCA Revenue: \$194,750.00

Start Date: 9/1/2021

Completion Date: 11/30/2023

Description: Deferred maintenance grant project. Design development, bidding, and construction oversight for the upgrade of several aspects of Estrella Hall on the Fairgrounds.

18th DAA, Eastern Sierra Tri-County Fairgrounds (Bishop) - PSPS

Contract Amount: \$136,517.15

CCA Revenue: \$19,482.00

Start Date: 11/21/2022

Completion Date: 12/31/2023

Description: The project consists of installing transfer switches, docking stations, and other electrical upgrades for the Administration Building, Commerce Building, Industry Commerce Building and the Junior exhibit Building.



19th DAA, Earl Warren Showgrounds (Santa Barbara) – AT&T Telecom Facility Modification

Contract Amount: \$4,750.00

CCA Revenue: \$3,750.00

Start Date: 10/11/2022

Completion Date: 6/15/2024

Description: CCA will perform plan review and inspection for upgrades to an existing cellular facility.

20th DAA, Gold Country Fair (Auburn) – Swine Barn

Contract Amount: \$5,862.00

CCA Revenue: \$4,862.00

Start Date: 1/23/2023

Completion Date: 3/5/2024

Description: CCA to provide plan review and inspections for a new Swine Barn.

20th DAA, Gold Country Fair (Auburn) – Mother Lode Building Re-Roof

Contract Amount: \$35,000.00

CCA Revenue: \$4,500.00

Start Date: 8/7/2023

Completion Date: 12/17/2023

Description: CCA will provide bidding, construction oversight, and inspections to replace the roof of the Mother Lode building.

20th DAA, Gold Country Fair (Auburn) – Placer Hall HVAC Resiliency Project

Contract Amount: \$250,000.00

CCA Revenue: \$25,000.00

Start Date: 7/25/2023

Completion Date: 7/28/2024

Description: CCA will engage design, facilitate bidding, and perform code compliance and construction management for the removal and replacement of HVAC in Placer Hall.

21A DAA, Madera District Fair (Madera) – Fuel Storage Tank

Contract Amount: \$175,498.00

CCA Revenue: \$17,540.00

Start Date: 1/15/2022

Completion Date: 6/31/2024

Description: CCA will engage design, facilitate the bid process, and oversee construction and inspections for the design build of a new fuel storage tank.

21A DAA, Madera District Fair (Madera) – Fair Entrance Gates (Phase I Review & Bidding)

Contract Amount: \$11,322.00

CCA Revenue: \$11,322.00

Start Date: 2/15/2023

Completion Date: 11/25/2023

Description: CCA will provide bidding, construction oversight, and inspections to replace the entrance gates on the Fairgrounds.



22nd DAA, San Diego County Fairgrounds (Del Mar) – T-Mobile Grandstands Rooftop Expansion

Contract Amount: \$18,500.00

CCA Revenue: \$17,500.00

Start Date: 6/18/2021

Completion Date: 12/31/2023

Description: CCA will provide plan review and inspections for T-Mobile antenna upgrades in the Grandstands.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Verizon Fiber Project

Contract Amount: \$5,767.00

CCA Revenue: \$4,767.00

Start Date: 6/15/2021

Completion Date: 6/30/2024

Description: CCA will provide plan review and inspections only for this trenching project.

22nd DAA, San Diego County Fairgrounds (Del Mar) – AT&T Bleacher Modification Project

Contract Amount: \$15,000.00

CCA Revenue: \$12,500.00

Start Date: 7/8/2021

Completion Date: 12/31/2023

Description: CCA will provide plan review and inspections for this cell site modification.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Center Floor Infill

Contract Amount: \$184,020.00

CCA Revenue: \$18,402.00

Start Date: 12/1/2022

Completion Date: 1/30/2024

Description: CCA facilitated the bid process and oversaw construction and inspections to raise the floor height of the "Pit" in The Center.

22nd DAA, San Diego County Fairgrounds (Del Mar) – The Surfside Center HVAC Controls

Contract Amount: \$378,439.80

CCA Revenue: \$37,843.98

Start Date: 12/1/2022

Completion Date: 12/31/2023

Description: CCA will facilitate the bid process and oversee construction and inspections to upgrade the existing HVAC controls in The Sound to digital.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Wyland Skylight/Roof Repair

Contract Amount: \$298,672.50

CCA Revenue: \$29,867.25

Start Date: 9/30/2023

Completion Date: 11/17/2023

Description: CCA will provide bidding, construction oversight, and inspections to replace the skylights of the Wyland Building.



22nd DAA, San Diego County Fairgrounds (Del Mar) – DMTC HVAC

Contract Amount: \$473,268.50

CCA Revenue: \$47,326.85

Start Date: 4/7/2023

Completion Date: 6/30/2024

Description: CCA will provide bidding, construction oversight, and inspections to replace the HVAC system in the Del Mar Thoroughbred Club.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Horse Park Renovations

Contract Amount: \$21,250.00

CCA Revenue: \$10,000.00

Start Date: 5/15/2023

Completion Date: 12/31/2023

Description: CCA will provide code compliance plan review and inspections for renovations to the Horse Park.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Dish Wireless Palm

Contract Amount: \$16,000.00

CCA Revenue: \$14,000.00

Start Date: 8/1/2023

Completion Date: 4/30/2024

Description: CCA will perform code compliance plan review and inspections for a new Dish Wireless cellular facility.

24th DAA, Tulare County Fair (Tulare) – Building 3 Repairs (SB5)

Contract Amount: \$3,373,485.00

CCA Revenue: \$330,665.00

Start Date: 10/25/2021

Completion Date: 11/30/2023

Description: Deferred maintenance grant project for replacement of existing or new roofing, insulation, fire alarm system, fire sprinkler system, HVAC, doors, frames, and lighting.

24th DAA, Tulare County Fair (Tulare) – Tulare Resiliency Project (Building 1 & 2)

Contract Amount: \$10,000,000.00

CCA Revenue: \$1,000,000.00

Start Date: 9/1/2023

Completion Date: 9/30/2025

Description: CCA will facilitate the bid process and oversee construction and inspections for the Tulare Resiliency Project (Building 1 & 2).

24th DAA, Tulare County Fair (Tulare) – Building 3 Kitchen Resiliency

Contract Amount: \$1,000,000.00

CCA Revenue: \$120,000.00

Start Date: 9/1/2023

Completion Date: 6/30/2025

Description: CCA will facilitate the bid process and oversee construction and inspections for the Building 3 Kitchen Resiliency.



24A DAA, The Kings Fair (Hanford) – Kings Resiliency Project (Center)

Contract Amount: \$2,500,000.00

CCA Revenue: \$250,000.00

Start Date: 7/1/2023

Completion Date: 6/30/2025

Description: CCA will facilitate the bid process and oversee construction and inspections for the Kings Resiliency Project (Center).

24A DAA, The Kings Fair (Hanford) – RV Park

Contract Amount: \$1,000,000.00

CCA Revenue: \$150,000.00

Start Date: 9/1/2023

Completion Date: 9/1/2025

Description: CCA will facilitate the bid process and oversee construction and inspections for the RV Park.

25th DAA, Napa Valley Expo (Napa) – AT&T Co-location

Contract Amount: \$7,000.00

CCA Revenue: \$6,000.00

Start Date: 8/1/2023

Completion Date: 12/31/2023

Description: CCA will perform code compliance plan review and inspections for upgrades to an existing cellular facility.

26th DAA, Amador County Fair (Plymouth) - Commercial Kitchen Resiliency Project

Contract Amount: \$1,500,000.00

CCA Revenue: \$180,000.00

Start Date: 8/21/2023

Completion Date: 6/30/2025

Description: CCA will engage design, facilitate bidding, and perform code compliance and construction management for a new commercial kitchen.

28th DAA, San Bernardino County Fair (Victorville) – Resiliency Upgrades (Buildings 1,2,4)

Contract Amount: \$6,000,000.00

CCA Revenue: \$600,000.00

Start Date: 4/20/2023

Completion Date: 9/25/2025

Description: CCA will facilitate the bid process and oversee construction and inspections for upgrading buildings to include new roofs, fire sprinklers, fire alarms, etc.

30th DAA, Tehama District Fair (Red Bluff) – T-Mobile Cellular Colocation

Contract Amount: \$11,500.00

CCA Revenue: \$9,500.00

Start Date: 2/17/2023

Completion Date: 12/31/2023

Description: CCA will perform plan review and inspection for the colocation of a T-Mobile cell tower onto an existing plot.



31st DAA, Ventura County Fairgrounds (Ventura) – T-Mobile Cell Tower Modification

Contract Amount: \$3,750.00

CCA Revenue: \$2,750.00

Start Date: 10/22/2021

Completion Date: 6/30/2024

Description: CCA will perform plan review and inspection for the modification of an existing T-Mobile cell tower.

31st DAA, Ventura County Fairgrounds (Ventura) – PSPS

Contract Amount: \$187,098.00

CCA Revenue: \$18,709.80

Start Date: 5/23/2022

Completion Date: 12/1/2023

Description: The project consists of installing transfer switches, docking stations, and other electrical upgrades for the Sewer/Storm Pumps and the Livestock Center/Livestock Restrooms.

31st DAA, Ventura County Fairgrounds (Ventura) – T-Mobile Monopole Upgrade

Contract Amount: \$15,000.00

CCA Revenue: \$13,000.00

Start Date: 10/19/2022

Completion Date: 12/31/2023

Description: CCA will perform plan review and inspection for upgrades to an existing cellular monopole.

32nd DAA, Orange County Fair & Event Center (Costa Mesa) – PSPS

Contract Amount: \$351,661.16

CCA Revenue: \$35,166.12

Start Date: 11/1/2022

Completion Date: 12/31/2023

Description: The project consists of installing transfer switches, docking stations, and other electrical upgrades for the Costa Mesa Building and Huntington Beach Building/Santa Ana Pavilion.

32nd DAA, Orange County Fair & Event Center (Costa Mesa) – Building 15 Demo

Contract Amount: \$214,880.00

CCA Revenue: \$21,488.00

Start Date: 12/15/2022

Completion Date: 11/30/2023

Description: CCA will procure a consultant to provide demolition plans for Building 15.

32nd DAA, Orange County Fair & Event Center (Costa Mesa) – Market Place Demo

Contract Amount: \$608,396.62

CCA Revenue: \$60,839.66

Start Date: 12/15/2022

Completion Date: 1/31/2024

Description: CCA will procure a consultant to provide demolition plans for the Market Place.



32nd DAA, Orange County Fair & Event Center (Costa Mesa) – Administration Building

Contract Amount: \$27,582,472.83

CCA Revenue: \$2,758,247.28

Start Date: 4/20/2023

Completion Date: 2/28/2025

Description: CCA will provide design, bidding, construction oversight, and inspections for the addition of a new Administration Building.

32nd DAA, Orange County Fair & Event Center (Costa Mesa) – PacAmp Dressing Rooms

Contract Amount: \$2,171,742.87

CCA Revenue: \$217,174.29

Start Date: 6/15/2023

Completion Date: 12/15/2024

Description: CCA will develop and advertise an RFQ to recruit a design team. The Design team will develop plans to construct a building allowing entertainers to prepare for performances.

35th DAA, Merced County Fair (Merced) – Shade Structure

Contract Amount: \$4,562.00

CCA Revenue: \$3,562.00

Start Date: 6/15/2023

Completion Date: 12/31/2023

Description: CCA will provide code compliance plan review and inspections for a new shade structure.

35th DAA, Merced County Fair (Merced) – Community Resiliency Center Project

Contract Amount: \$5,000,000.00

CCA Revenue: \$500,000.00

Start Date: 7/26/2023

Completion Date: 6/30/2025

Description: CCA will engage design, facilitate bidding, and perform code compliance and construction management for a new Resiliency Center.

35A DAA, Mariposa Fairgrounds and Exposition Center, (Mariposa) – AT&T Cell Tower

Contract Amount: \$22,000.00

CCA Revenue: \$21,000.00

Start Date: 8/18/2021

Completion Date: 12/15/2023

Description: CCA will provide plan review and inspections for a new cell site.

36th DAA, Dixon May Fair (Dixon) – Paving Seal Coating

Contract Amount: \$30,000.00

CCA Revenue: \$4,500.00

Start Date: 9/22/2023

Completion Date: 11/15/2023

Description: CCA will facilitate the bid process and oversee construction and inspections for the Paving Seal Coating.



38th DAA, Stanislaus County Fair (Turlock) – Fire Remediation

Contract Amount: \$63,980.00

CCA Revenue: \$10,106.00

Start Date: 11/25/2023

Completion Date: 3/31/2024

Description: CCA will procure a consultant to assess a fire damaged building.

38th DAA, Stanislaus County Fair (Turlock) – AT&T Modification

Contract Amount: \$8,500.00

CCA Revenue: \$7,500.00

Start Date: 6/26/2023

Completion Date: 12/31/2023

Description: CCA will perform plan review and inspection for the modification of an existing AT&T cell tower.

39th DAA, Calaveras County Fair (Calaveras) – Restroom Facility

Contract Amount: \$5,862.00

CCA Revenue: \$4,000.00

Start Date: 2/6/2023

Completion Date: 11/15/2023

Description: CCA will perform code compliance plan review and inspections for the addition of a new restroom facility.

39th DAA, Calaveras County Fair (Calaveras) – Storage Building

Contract Amount: \$5,862.00

CCA Revenue: \$4,000.00

Start Date: 2/6/2023

Completion Date: 11/15/2023

Description: CCA will perform code compliance plan review and inspections for the addition of a new storage facility.

40th DAA, Yolo County Fair (Woodland) – T-Mobile Antenna Replacement & Generator Addition

Contract Amount: \$22,000.00

CCA Revenue: \$20,000.00

Start Date: 10/18/2022

Completion Date: 4/1/2024

Description: CCA will perform plan review and inspection for the modification of an existing T-Mobile cell tower.

40th DAA, Yolo County Fair (Woodland) – Heritage Foundation Arena

Contract Amount: \$4,750.00

CCA Revenue: \$3,750.00

Start Date: 8/11/2023

Completion Date: 1/15/2024

Description: CCA will perform code compliance plan review and inspections for the installation of a new arena.



42nd DAA, Glenn County Fair (Orland) – Grandstand Demolition

Contract Amount: \$215,953.00

CCA Revenue: \$15,000.00

Start Date: 8/1/2023

Completion Date: 12/31/2023

Description: Remove grandstands and terminate all utilities

45th DAA, California Mid-Winter Fair (Imperial) – Emergency Storm Damage Repairs

Contract Amount: \$20,988.80

CCA Revenue: \$2,098.88

Start Date: 5/15/2023

Completion Date: 3/1/2024

Description: CCA will facilitate the bid process and oversee construction and inspections for the emergency repairs of a roof collapse at the Hulcienda Building.

46th DAA, Southern California Fair (Lake Perris) – Entry Sign Replacement

Contract Amount: \$995,583.50

CCA Revenue: \$99,558.35

Start Date: 10/14/2022

Completion Date: 7/1/2026

Description: CCA will engage design, facilitate the bid process, and oversee construction and inspections for the installation of a new digital LED sign at the Fair's front entrance.

49th DAA, Lake County Fairgrounds (Clear Lake) – Sponsorship Deck

Contract Amount: \$4,750.00

CCA Revenue: \$3,750.00

Start Date: 8/10/2023

Completion Date: 12/31/2023

Description: CCA will provide code compliance plan review and inspections for a new deck on the Sponsorship Building.

50th DAA, Antelope Valley Fairgrounds (Lancaster) – MARRC

Contract Amount: \$99,183,334.75

CCA Revenue: \$9,918,333.48

Start Date: 3/1/2022

Completion Date: 12/31/2025

Description: CCA to facilitate design, construction, and inspections for a new event building. ** Pending City of Lancaster and CDFA funding approval.

50th DAA, Antelope Valley Fair (Lancaster) – PSPS Project

Contract Amount: \$227,369.96

CCA Revenue: \$22,737.00

Start Date: 5/23/2022

Completion Date: 12/15/2023

Description: The project consists of installing transfer switches, docking stations, and other electrical upgrades for the Administration Building, H.W. Hunter Pavilion, and Van Dam Pavilion.



50th DAA, Antelope Valley Fair (Lancaster) – T-Mobile Modification

Contract Amount: \$4,750.00

CCA Revenue: \$3,750.00

Start Date: 3/24/2023

Completion Date: 1/15/2024

Description: CCA will perform plan review and inspection for the modification of an existing T-Mobile cell tower.

California Exposition & State Fair (Sacramento) – Wine Garden & Main Entrance Shade Structure Replacement

Contract Amount: \$1,597,283.00

CCA Revenue: \$100,742.00

Start Date: 9/13/2021

Completion Date: 10/31/2023

Description: CCA will facilitate the bid process and perform inspections for the project which will consist of removal and replacement of all existing fabric panels, with equal or improved fabric in two areas of the Fair.

California Exposition & State Fair (Sacramento) – Expo Center Backdoors

Contract Amount: \$762,766.48

CCA Revenue: \$81,426.69

Start Date: 8/20/2021

Completion Date: 11/2/2023

Description: CCA to facilitate bid process and perform inspections for the replacement of rear doors for Buildings 2-7 at Expo Center. All doors to meet all ADA requirements and be designed in a manner to allow access of equipment and by fork lift and other service equipment.

California Exposition & State Fair (Sacramento) – T-Mobile Expo Center Cell Tower Modification

Contract Amount: \$3,803.00

CCA Revenue: \$2,803.00

Start Date: 11/23/2021

Completion Date: 6/30/2024

Description: CCA will perform plan review and inspection for the modification of an existing T-Mobile cell tower.

California Exposition & State Fair (Sacramento) – Livestock Pavilion Restrooms

Contract Amount: \$238,083.00

CCA Revenue: \$23,300.00

Start Date: 5/23/2022

Completion Date: 7/3/2024

Description: CCA will retain qualified Engineering of the Design Build, Bidding, and will retain qualified Contractor, provide project management services and inspections for the Demo and New Construction of Restrooms at the Livestock Pavilion.



California Exposition & State Fair (Sacramento) – PSPS

Contract Amount: \$211,966.00

CCA Revenue: \$30,624.96

Start Date: 12/15/2022

Completion Date: 12/31/2023

Description: The project consists of installing transfer switches, docking stations, and other electrical upgrades for Building A, Building C, and the Administration Building.

California Exposition & State Fair (Sacramento) – Well 2 & 3 Rehabilitation

Contract Amount: \$62,260.50

CCA Revenue: \$6,226.05

Start Date: 7/1/2022

Completion Date: 12/30/2023

Description: CCA will provide plan review, project administration, construction oversight, and inspection services to rehabilitate existing wells #2 & #3.

California Exposition & State Fair (Sacramento) – Well Site Control System Installation

Contract Amount: \$196,604.80

CCA Revenue: \$19,660.48

Start Date: 8/1/2022

Completion Date: 12/29/2023

Description: CCA to oversee construction of the upgrade to the well site control panels at wells 2-4.

California Exposition & State Fair (Sacramento) – Fire Alarm System Update

Contract Amount: \$350,000.00

CCA Revenue: \$35,000.00

Start Date: 9/5/2023

Completion Date: 11/20/2023

Description: CCA to engage designer, facilitate the bid process, and oversee construction and inspections for the update to the Fire Alarm System for Buildings A, B, C, and Expo Center.

California Exposition & State Fair (Sacramento) – T-Mobile Monopole Replacement and Upgrade

Contract Amount: \$22,348.00

CCA Revenue: \$20,000.00

Start Date: 1/20/2023

Completion Date: 2/1/2024

Description: CCA will perform plan review and inspection for the replacement and upgrade of an existing T-Mobile cell tower.

California Exposition & State Fair (Sacramento) – Expo Center HVAC (Design and Bidding)

Contract Amount: \$140,758.00

CCA Revenue: \$14,075.00

Start Date: 4/20/2023

Completion Date: 12/31/2023

Description: CCA will oversee design and bidding phase bidding for the replacement of HVAC units at the fair.



California Exposition & State Fair (Sacramento) – Alarm Fiber Upgrade

Contract Amount: \$40,000.00

CCA Revenue: \$4,000.00

Start Date: 9/15/2023

Completion Date: 12/31/2023

Description: CCA will facilitate the replacement of failing multi-mode fiber with single mode fiber for the facility's fire alarm system, and upgrade fire alarm multi-mode cards with single mode cards in fire panels.

California Exposition & State Fair (Sacramento) – Canal Control Valve Installation

Contract Amount: \$5,800.00

CCA Revenue: \$700.00

Start Date: 6/13/2023

Completion Date: 1/31/2024

Description: CCA to procure contactor and oversee construction and inspections for Canal Control Valve Installation.

LA County Fairplex (Pomona) - PSPS

Contract Amount: \$275,558.00

CCA Revenue: \$40,231.47

Start Date: 7/31/2023

Completion Date: 12/31/2023

Description: The project consists of installing transfer switches, docking stations, and other electrical upgrades for the Administration Buildings 1 and 2 and Expo Hall 4.

Marin County Fair (San Rafael) - PSPS

Contract Amount: \$190,304.06

CCA Revenue: \$27,329.06

Start Date: 2/17/2023

Completion Date: 9/30/2024

Description: CCA will facilitate the bid process and oversee construction and inspections for installing transfer switches, docking stations, and other electrical upgrades for the Administration Building and Exhibit Hall.

Salinas Valley Fair (King City) – Expo Building Bathroom & Kitchen Remodel

Contract Amount: \$460,996.00

CCA Revenue: \$46,099.00

Start Date: 11/30/2022

Completion Date: 11/30/2023

Description: CCA will provide plan review and compliance for approved drawings, issue Contract and manage Contractor (selected by Fair/Fair Non-Profit) and provide inspections for remodeling project.

San Mateo County Fair (San Mateo) – Administration Office Addition

Contract Amount: \$1,242,278.72

CCA Revenue: \$124,227.87

Start Date: 10/27/2021

Completion Date: 12/8/2023

Description: Design and bidding to add office space to the Administration Building.

**San Mateo County Fair (San Mateo) – Cypress Building Restroom Addition**

Contract Amount: \$79,634.65

CCA Revenue: \$7,963.47

Start Date: 11/21/2022

Completion Date: 12/30/2023

Description: CCA will provide design, bidding, construction oversight, and inspections for a restroom addition to the Cypress Building.

San Mateo County Fair (San Mateo) – Central Mall Generator and Electrical Upgrade

Contract Amount: \$1,200,000.00

CCA Revenue: \$120,000.00

Start Date: 5/16/2023

Completion Date: 12/31/2023

Description: CCA will facilitate the bid process and oversee construction and inspections for a new generator and electrical upgrade of the Central Mall.



Upcoming and On Hold Projects

1A DAA, Cow Palace (Daly City) – AT&T Cellular Modification

Estimated Contract Amount: \$14,000.00

Estimated CCA Revenue: \$12,000.00

Estimated Start Date: 11/10/2023

Estimated Completion Date: 6/30/2024

Description: CCA will perform plan review and inspection for upgrades to an existing cellular facility.

2nd DAA, San Joaquin County Fairgrounds (Stockton) – Dish Cell Co-Location

Estimated Contract Amount: \$4,750.00

Estimated CCA Revenue: \$3,750.00

Estimated Start Date: 11/10/2023

Estimated Completion Date: 12/15/2023

Description: CCA will provide code compliance plan review and inspection for the co-location of Dish cellular equipment onto an existing cellular platform.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – Resiliency Center Conceptual Design

Estimated Contract Amount: \$28,440.00

Estimated CCA Revenue: \$6,440.00

Estimated Start Date: **On Hold**

Estimated Completion Date: **On Hold**

Description: Preparation of a conceptual design for a proposed evacuation, operations, and event center.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – Carl Purdy Hall Parking Lot Re-Paving

Estimated Contract Amount: \$53,000.00

Estimated CCA Revenue: \$5,300.00

Estimated Start Date: 11/25/2023

Estimated Completion Date: 1/30/2024

Description: CCA will facilitate the bid process and oversee construction and inspections for re-paving of the parking lot adjacent to the Carl Purdy Hall Building.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – Electric Service Replacement

Estimated Contract Amount: \$1,000,000.00

Estimated CCA Revenue: \$200,000.00

Estimated Start Date: **On Hold**

Estimated Completion Date: **On Hold**

Description: CCA will retain a qualified electrical engineer for the preparation of electrical engineering plans for the upgrade of the Fair's electrical infrastructure, to be followed by the Bidding and Construction of new electrical systems.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – NW RV Park Electrical Transformer Upgrade

Estimated Contract Amount: \$11,000.00

Estimated CCA Revenue: \$1,665.00

Estimated Start Date: 11/26/2023

Estimated Completion Date: 1/31/2024



Description: CCA will facilitate the bid process and oversee construction and inspections for the NW RV Park Electrical Transformer Upgrade.

12th DAA, Redwood Empire Fairgrounds (Ukiah) – Emergency Stormwater Repair

Estimated Contract Amount: \$3,000.00

Estimated CCA Revenue: \$3,000.00

Estimated Start Date: 11/30/2023

Estimated Completion Date: 12/31/2023

Description: CCA will provide code compliance plan review and inspection for the repair of a stormwater runoff issue.

19th DAA, Earl Warren Showgrounds (Santa Barbara) – Warren Building Roofing

Estimated Contract Amount: \$124,915.00

Estimated CCA Revenue: \$12,491.50

Estimated Start Date: 11/13/2023

Estimated Completion Date: 4/23/2024

Description: CCA will facilitate the bid process and oversee construction and inspections to address roofing and drainage issues on the Warren Building.

21st DAA, Big Fresno Fair (Fresno) – HVAC Replacement

Estimated Contract Amount: \$220,000.00

Estimated CCA Revenue: \$2,000.00

Estimated Start Date: 12/20/2023

Estimated Completion Date: 6/31/2024

Description: CCA will facilitate the bid process and oversee construction and inspections for the HVAC Replacement.

21A DAA, Madera District Fair (Madera) – Bleacher Repair Project

Estimated Contract Amount: \$50,000.00

Estimated CCA Revenue: \$5,000.00

Estimated Start Date: 12/23/2023

Estimated Completion Date: 6/30/2025

Description: CCA will engage design, facilitate bidding, and perform code compliance and construction management for the repair of the existing grandstands.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Connection Center

Estimated Contract Amount: \$15,000,000.00

Estimated CCA Revenue: \$1,000,000.00

Estimated Start Date: 12/1/2023

Estimated Completion Date: 10/1/2024

Description: CCA will provide design, bidding, construction management, and code compliance to refurbish the existing office space in the old OTB area.



22nd DAA, San Diego County Fairgrounds (Del Mar) – Surfside Boiler Replacement

Estimated Contract Amount: \$25,000.00

Estimated CCA Revenue: \$2,500.00

Estimated Start Date: 11/15/2023

Estimated Completion Date: 2/14/2024

Description: CCA will provide bidding, construction oversight, and code compliance to replace the boiler in the Surfside Building.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Surfside Exterior Deck Repair

Estimated Contract Amount: \$75,000.00

Estimated CCA Revenue: \$7,500.00

Estimated Start Date: 12/1/2023

Estimated Completion Date: 10/1/2024

Description: CCA will provide construction oversight and code compliance to replace the exsisting deck coating.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Surfside Mechanical Roof

Estimated Contract Amount: \$150,000.00

Estimated CCA Revenue: \$15,000.00

Estimated Start Date: 12/1/2023

Estimated Completion Date: 10/1/2024

Description: CCA will provide construction oversight and code compliance to replace the mechanical roof.

22nd DAA, San Diego County Fairgrounds (Del Mar) – Emergency Fire Suppression System Repair

Estimated Contract Amount: \$35,000.00

Estimated CCA Revenue: \$3,500.00

Estimated Start Date: 11/13/2023

Estimated Completion Date: 7/1/2024

Description: CCA will procure a qualified contractor to repair the fire suppression system.

22nd DAA, San Diego County Fairgrounds (Del Mar) – San Dieguito Double Track

Estimated Contract Amount: \$10,000.00

Estimated CCA Revenue: \$2,500.00

Estimated Start Date: 11/14/2023

Estimated Completion Date: 11/14/2025

Description: CCA to perform plan review and inspections of SANDAG project to add railway to west side of fairgrounds: Stage 1.

25th DAA, Napa Valley Expo (Napa) – Road Repaving

Estimated Contract Amount: \$250,000.00

Estimated CCA Revenue: \$25,000.00

Estimated Start Date: 11/20/2023

Estimated Completion Date: 12/31/2023

Description: CCA will provide construction oversight and code compliance to repave an interior road.



31st DAA, Ventura County Fair (Ventura) - Anacapa and San Miguel Hall Awnings

Estimated Contract Amount: \$25,000.00

Estimated CCA Revenue: \$22,000.00

Estimated Start Date: 11/10/2023

Estimated Completion Date: 1/31/2024

Description: CCA will procure a design team to provide a proposal on the cost to rebuild to the two awnings that will be demolished.

31st DAA, Ventura County Fair (Ventura) - Derby Club Reroofing & HVAC Removal

Estimated Contract Amount: \$754,852.00

Estimated CCA Revenue: \$75,485.20

Estimated Start Date: **On Hold**

Estimated Completion Date: **On Hold**

Description: The roof the Derby Club building is worn and is in need of repairs. CCA will provide bidding, construction oversight, and inspections to reroof the club and remove the HVAC units that are no longer utilized.

32nd DAA, Orange County Fair & Event Center (Costa Mesa) – Pac Amp Kitchen Reroof

Estimated Contract Amount: \$70,000.00

Estimated CCA Revenue: \$7,000.00

Estimated Start Date: 12/1/2023

Estimated Completion Date: 1/3/2024

Description: CCA will facilitate the bid process and oversee construction and inspections to reroof the Pac Amp's kitchen.

38th DAA, Stanislaus County Fair (Turlock) – Building 1 & 2 HVAC

Estimated Contract Amount: \$8,000.00

Estimated CCA Revenue: \$960.00

Estimated Start Date: 11/20/2023

Estimated Completion Date: 11/1/2024

Description: CCA will procure a consultant to provide designs to replace the HVAC units in Buildings 1 and 2.

41st DAA, Del Norte County Fairgrounds (Crescent City) – Grandstand ADA Upgrade

Estimated Contract Amount: \$180,000.00

Estimated CCA Revenue: \$18,000.00

Estimated Start Date: 11/30/2023

Estimated Completion Date: 3/29/2024

Description: CCA will provide bidding, construction oversight, and code compliance to make ADA upgrades to the Grandstands.

California Exposition & State Fair (Sacramento) – Preliminary Solar Design Assessment

Estimated Contract Amount: \$20,929.00

Estimated CCA Revenue: \$2,092.90

Estimated Start Date: **On Hold**

Estimated Completion Date: **On Hold**

Description: CCA will procure a qualified technician to perform a site-wide assessment for the viability of solar at specific locations.



California Exposition & State Fair (Sacramento) – RV Park and Maintenance Area Solar (Phase 1: Design and Bidding)

Estimated Contract Amount: \$37,394.00

Estimated CCA Revenue: \$3,739.00

Estimated Start Date: **On Hold**

Estimated Completion Date: **On Hold**

Description: Design roof solar plan for Warehouse Building to feed Maintenance & RV Park; Design Roof Solar Plan for Buildings A&B to feed batteries to feed trailers that can relocate and provide Office Emergency services.

California Exposition & State Fair (Sacramento) – Tent D Fabric

Estimated Contract Amount: \$200,000.00

Estimated CCA Revenue: \$20,000.00

Estimated Start Date: 11/26/2023

Estimated Completion Date: 6/30/2025

Description: CCA will perform code compliance and construction management to replace tent fabric.

California Exposition & State Fair (Sacramento) – Grandstand Water Heaters Replacement

Estimated Contract Amount: \$22,000.00

Estimated CCA Revenue: \$2,200.00

Estimated Start Date: 11/16/2023

Estimated Completion Date: 1/31/2024

Description: CCA will provide construction oversight and code compliance to replace the water heaters in the Grandstands.

California Exposition & State Fair (Sacramento) – Gas Regulator Removal

Estimated Contract Amount: \$5,000.00

Estimated CCA Revenue: \$600.00

Estimated Start Date: 11/20/2023

Estimated Completion Date: 1/31/2024

Description: CCA will procure a qualified technician to remove two duplicate gas regulators from a gas line.

California Exposition & State Fair (Sacramento) – AT&T Modification at Expo Center

Estimated Contract Amount: \$4,750.00

Estimated CCA Revenue: \$3,750.00

Estimated Start Date: 11/25/2023

Estimated Completion Date: 2/28/2024

Description: CCA will perform plan review and inspection for the modification of existing AT&T equipment at Expo Center.

San Mateo County Fair (San Mateo) – RV Park & Solar Canopies

Estimated Contract Amount: \$4,740,901.10

Estimated CCA Revenue: \$474,090.11

Estimated Start Date: **On Hold**

Estimated Completion Date: **On Hold**

Description: CCA will provide design, bidding, construction oversight, and inspections for a new RV Park and solar canopies.



Canceled Projects

Lassen County Fair (Susanville) – Smoky Bear Tower

Contract Amount: \$3,360.00

CCA Revenue: \$500.00

Estimated Start Date: **Canceled**

Estimated Completion Date: **Canceled**

Description: CCA will provide inspection services of the existing lookout tower.



INFORMATIONAL ITEM#3

FUTILITY RESOLUTION STATUS REPORT

November 9, 2023

Using the Six Point Program

Contractor	Contract Amount	Change Orders	Project Number	Project	Fair
Garrison Demolition Engineering, Inc.	\$196,000.00	\$26,200.00	032-22-115	Beef Barn Buildings (3) Demolition	OC Fair & Event Center

CONTRACT STATUS REPORT

November 9, 2023

Using the Six Point Program

Contractor	Contract Amount	CCA Project Admin Fees	Project Number	Project	Fair
Aria Electric Construction	\$90,000.00	\$13,880.00	015-23-040	Flea Market Electrical Expansion	Kern County Fair
Burtch Trucking, Inc. dba Burtch Construction	\$1,987,270.00 +\$25,000.00 Allowance	\$159,281.00	015-23-058	Fairground Repaving	Kern County Fair
ACCI Roofing Services	\$239,645.00	\$30,663.00	022-23-028	Wyland Skylights Repair	San Diego County Fair
ACCI Roofing Services	\$220,887.00	\$25,840.70	022-23-029	O'Brien Building Roof Repair	San Diego County Fair



INFORMATIONAL ITEM#4




EXECUTIVE OFFICER'S REPORT


The Executive Officer's Report will be provided at the meeting



INFORMATIONAL ITEM#5



Oral reports may be given by CCA board members at the board meeting.





CLOSED SESSION