



# CALIFORNIA CONSTRUCTION AUTHORITY

## BOARD OF DIRECTORS REGULAR TELECONFERENCE MEETING MINUTES February 15, 2023

### **ROLL CALL:**

The regular teleconference meeting was called to order by Chair Moore at 10:03 a.m. on February 15, 2023, pursuant to the California Government Code Section 54950 et. seq., and Section IX of the Joint Exercise of Powers Agreement. Roll call was taken and a quorum of the Board of Directors of California Fairs Financing Authority d/b/a California Construction Authority (“CCA”) were present for all agenda items.

### **INTRODUCTIONS:**

#### **Board Members present:**

Carlene Moore, Chair  
San Diego County Fair, 22<sup>nd</sup> DAA

Russ Vandenberg, Director  
Southern California Fair, 46<sup>th</sup> DAA

Michele Richards, Director  
OC Fair & Event Center, 32<sup>nd</sup> DAA

Mike Francesconi, Director (Non-Voting)  
CDFA Fairs and Exposition

#### **CCA Staff present:**

Randy Crabtree Jr., Executive Officer  
California Construction Authority

Kristie Riddlesperger, Office Assistant  
California Construction Authority

#### **Others present:**

Osman Mufti, Legal Counsel for CCA

Kevin Wong, Auditor for Gilbert & Associates

Melanie Dah, Auditor for Gilbert & Associates

**AGENDA ITEMS**

**1. Adoption of Resolution No. 23-08 Receiving the 2020/2021 Financial Audit Report.**

DISCUSSION: There was no public comment on this item.

MOTION: Director Vandenberg moved to approve Resolution 23-08. Director Richards seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes

Motion Carried

Resolution No. 23-08 Receiving the 2020/2021 Financial Audit is approved.

**2. Adoption of Resolution No. 23-09 Approving Minutes of the January 20, 2023, Regular Board Meeting.**

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 23-09. Director Vandenberg seconded the motion.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore	Yes
Director Richards	Yes
Director Vandenberg	Yes

Motion Carried

Resolution No. 23-09 Approving Minutes of the January 20, 2023 Regular Board Meeting is approved.

**CLOSED SESSION:**

The Board adjourned from regular session and went into closed session at 10:32 a.m. pursuant to Government Code Section 54957 (b)(1) regarding the public employee Performance evaluation: Executive Officer and pursuant to Government Code 54957.6 (2) Conference with Labor Negotiators.

**REGULAR SESSION**

The Board adjourned from closed session at 11:03 a.m. and regular session was reconvened at 11:03 a.m.

- A. No Reportable Action from Closed Session

MOTION: Director Vandenberg moved to approve enter into a new Employment Agreement with the Executive Director Randy Crabtree, Jr. commencing March 9, 2023 through December 31, 2025 and awarding a 3% increase in the Executive Director’s salary. Director Richards seconded the motion.

CCA legal counsel Osman Mufti orally announced that a motion has been made and seconded regarding the modification of an existing employment agreement with Randy Crabtree, Jr., Executive Officer of the California Fairs Financing Authority. Pursuant to Government Code 54953(c), a summary of compensation must be orally reported prior to taking final action. Pursuant to the motion a new Employment Agreement with Mr. Crabtree to serve as CFFA's Executive Officer is to be entered into commencing March 9, 2023, through December 31, 2025, Mr. Crabtree is to receive an annual salary of \$183,942. All other terms of the employment agreement will remain the same. A copy of the employment agreement will be available for public inspection once all the parties have signed the agreement.

VOTE: Roll Called by Board Secretary Kristie Riddlesperger:

Director Moore Yes

Director Richards Yes

Director Vandenberg Yes

Motion Carried

The motion was approved.

**PUBLIC COMMENT:** There was no public comment.

**ADJOURNMENT:** Meeting was adjourned by Executive Officer Randy Crabtree Jr. at 11:07 a.m.