California Construction Authority

BOARD OF DIRECTORS
REGULAR TELECONFERENCE
BOARD MEETING MINUTES
March 18, 2026

ROLL CALL:

The Regular Teleconference Board Meeting was called to order by Chair Dunkak at 10:01 a.m. on March 18, 2026, pursuant to the California Government Code Section 54950 et. seq., and Section IX of the Joint Exercise of Powers Agreement. Roll call was taken, and a quorum of the Board of Directors of California Fairs Financing Authority d/b/a California Construction Authority ("CCA") were present via Teleconference and at CCA, 1776 Tribute Road, Conference Room 200, Sacramento, CA 95815 for all agenda items.

INTRODUCTIONS:

Board Members present via Teleconference:

Kathy Dunkak, Chair
El Dorado County Fair & Event Center

James Canfield, Vice Chair
OC Fair & Event Center
32nd DAA

Russ Vandenberg, Chair
Southern California Fair & Events Center
46th DAA

Michael Flores, Director (non-voting)
CDFA, Fairs & Expositions

Board Members absent

Carlene Moore, Director
OC Fair & Event Center
32nd DAA

John Vasquez, Director
Solano County

CCA Staff Members present in person:

Brent Jamison, Executive Officer

Don Haase, Chief Operating Officer

Samatha Daley, Controller

Glynnis Vaughan, Strategic Communications Advisor

Bren Walker, Project Manager

Kristie Riddlesperger, Construction Office Administrator

Others present via Teleconference:

Osman Mufti, Legal Counsel, Sloan Sakai Yeung & Wong LLP

Julie Stephenson, CFO NOW

No members of the public were present in person or at any teleconference location.

Agenda Items

1. **Resolution No. 26-05 Approving Minutes of January 28, 2026, Regular Board Meetings.**

Discussion: There was no comment on this item.
Motion: Director Vandenberg moved to approve the resolution. Director Dunkak seconded the motion.

Vote: Roll called by Board Secretary Glynnis Vaughan:

Director Canfield	Aye
Director Dunkak	Aye
Director Vandenberg	Aye
Director Moore	Absent
Director Vasquez	Absent

Motion carried.

Resolution No. 26-05 Approving Minutes of January 28, 2026, Regular Board Meetings approved.

2. **Resolution No. 26-06 Approving Amendment of Executive Officer's Employment Agreement**

Discussion: Director Canfield agrees this resolution is consistent with the intention of the Board when hiring the new Executive Officer and it aligns with policy.

Motion: Director Canfield moved to approve the resolution. Director Dunkak seconded the motion.

Vote: Roll called by Board Secretary Glynnis Vaughan:

Director Canfield	Aye
Director Dunkak	Aye
Director Vandenberg	Aye
Director Moore	Absent
Director Vasquez	Absent

Motion carried.

Resolution No. 26-06 Approving Amendment of Executive Officer's Employment Agreement approved.

3. **Resolution No. 26-07 Approving Revised CCA Salary Schedule**

Discussion: Director Vandenberg asked if 3% Cola is adjusted by using the Consumer Price Index. No one could determine how the 3% was applied to date. Bren Walker provided historical context, sharing that 3% yearly had been the annual rate the past four years.

Motion: Director Vandenberg moved to approve the resolution. Director Canfield seconded the motion.

Vote: Roll called by Board Secretary Glynnis Vaughan:

Director Canfield	Aye
Director Dunkak	Aye
Director Vandenberg	Aye
Director Moore	Absent
Director Vasquez	Absent

Motion carried.

Resolution No. 26-07 Approving Revised CCA Salary Schedule Approved.

4. Resolution No. 26-08 Approving Adjustments to Ad-Hoc Committee Membership

Discussion: Director Dunkak supports the combination of the responsibilities under one Executive Committee, citing efficiencies, given the financial updates take between 30-45 minutes.

Brent provided clarification that during the Executive Committee meeting, it was recommended to transfer the fiscal responsibilities from the Finance Ad-Hoc Committee to the Executive Committee. This committee will review the fiscals on a monthly basis.

Director Canfield asked Os to clarify whether the motion would lead to a resolution recognizing the action taken today, or if today's discussion and vote would require a resolution to be placed on the agenda for the next board meeting. Os confirmed that if the motion is passed, CCA could modify the resolution to conform with the action taken today and implement immediately.

James also agreed combining the two ad-hoc committees was a better use of time and resources.

Motion: Director Canfield moved to approve the resolution. Director Vandenberg seconded the motion.

Vote: Roll called by Board Secretary Glynnis Vaughan:

Director Canfield	Aye
Director Dunkak	Aye
Director Vandenberg	Aye
Director Moore	Absent
Director Vasquez	Absent

Motion carried.

Resolution No. 26-08 Approving Adjustments to Ad-Hoc Committee Membership approved.

Informational Items

I. Executive Officer's Report: Brent Jamison
II. Finance Report from Samantha Daley and Julie Stephenson
III. Business Services Report from Brent Jamison
IV. Strategic Initiatives & Communications Report: Glynnis Vaughan
V. Chief Operations Officer's Report: Don Haase

Thank staff and proceed with Directors' Reports

Directors' Reports

- Director Vandenberg
- Director Canfield
- Director Moore
- Director Vasquez
- Director Flores
- Chair's Report

ADJOURNMENT OF REGULAR SESSION: Meeting adjourned by Chair Dunkak at 10:56 a.m.